**Logo

Description automatically generated**

**UNIVERSITY OF WASHINGTON**

**WWAMI SCHOOL OF MEDICINE**

**CURRICULUM VITAE CHECKLIST**

Your curriculum vitae should include all categories listed below in chronological order from oldest to newest

If a category does not apply, indicate “none” or “n/a” after the heading.

**CV Dated**

Date of CV in upper right.

**Personal Data**

Legal Name.

*Optional:* Place of Birth and Citizenship.

**Education**

University of undergraduate degree - indicate field of study, places, and dates, including month and year.

University of graduate degree - indicate field of study, places, and dates, including month and year.

**Postgraduate Training**

Internship, residencies, and/or fellowships - place(s) and dates - oldest to newest.

**Faculty Positions Held**

Rank and Department - place(s) and dates - oldest to newest.

**Hospital Positions Held**

Place(s) and dates (Do not duplicate Postgraduate Training above).

**Current Employment**

Place(s) and dates - oldest to newest (Do not duplicate Faculty or Hospital Positions above).

**Honors**

Phi Beta Kappa, Sigma Xi, AOA, Prizes, RCDAs, Young Investigator Awards, Teaching Awards, International

and national recognition should be called out. Include dates of awards - oldest to newest.

**Board Certification**

General Medical and/or Specialty Boards - indicate date received, recertification and/or expiration date(s).

**Current License(s) to Practice**

State(s) and dates - indicate date received, recertification and/or expiration date(s).

***Optional*: Diversity, Equity, and Inclusion Activities**

List partnerships with community-based organizations, research in health disparities, mentoring

underrepresented trainees or faculty and teaching related to diversity and inclusion.

**Professional Organizations**

Include date(s) of membership and/or office(s) held.

**Teaching Responsibilities**

Examples of teaching responsibility - List your teaching commitment (i.e., specific courses or roles/responsibilities) that you currently participate in or anticipate taking part of for the UW School of Medicine and Department.

*Optional:* List recent CME taught.