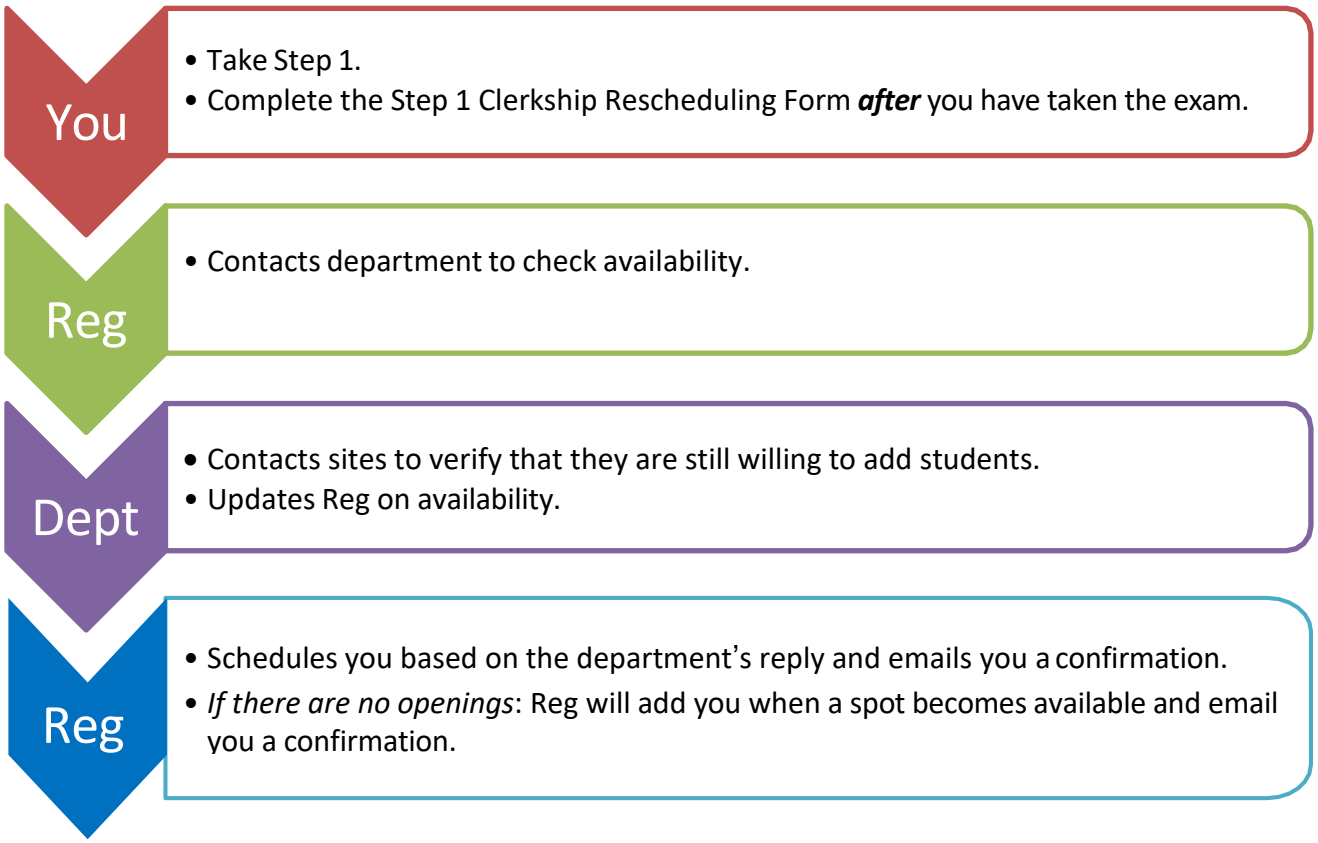
RESCHEDULING CLERKSHIPS DROPPED FOR STEP 1

How do I get my dropped clerkships rescheduled?



Reg = Registration Dept = Department offering clerkship

Frequently Asked Questions

1. When can I get my dropped clerkships rescheduled?

We contact the department about availability once we know you have taken the exam. Complete the Step 1 Clerkship Rescheduling Form ***after*** you have taken the exam so we can check with them as soon as possible. We are typically able to verify with the NBME about 24-48 hours after your exam that you have taken it, but the form speeds up this process.

2. *What factors affect my rescheduling options?*

Availability
Length of time to credential
Step 1 test date

3. *How long does it take to get my dropped clerkships rescheduled?*

This depends on how long it takes a site to reply to the department and the department to let us know, how many students may be in the scheduling queue ahead of you (e.g. took Step 1 before you), and availability.

4. *How close to the start date of a clerkship can I get rescheduled?*

This depends on the length of time the site requires to credential. Some sites may be able to credential quickly – meaning you can be rescheduled closer to the start date - while others may require 4 - 12 weeks to complete that process. **It is highly unlikely that you will be able to reschedule a clerkship that is only a few weeks away from starting.**

5. *Can I get rescheduled at the site that was dropped?*

Maybe. It all depends on availability and department responses.

6. *I'm a Track student. Will I get a site in my Track?*

This depends on availability. While we guarantee 24 weeks at sites within a Track when schedules are released, we cannot make that same guarantee afterwards due to availability limitations. We, of course, will try, but it is possible that you may have to decide whether to accept a site outside of your Track or take electives.

7. *I'm a DRS student. Will I get a site within my location accommodation?*

Yes, although when a site within your location accommodation is available may be an issue. If that is the case, you may choose not to exercise your accommodation and opt for a different site or take electives.

8. *I'm a WRITE student. Is the rescheduling process different for me?*

Yes. Like other students you'll start the rescheduling process by completing the Step 1 Rescheduling Form. We'll pass your form along to the WRITE team to see what may be available for you.

9. *I'm an Olympia LIC student. How does rescheduling work for me?*

Like other students you'll start the rescheduling process by completing the Step 1 Rescheduling Form. We'll pass this along to the Olympia LIC team. Your schedule will be handled on a case-by-case basis.

10. I'm a CUSP student. Will I get a CUSP site?

It depends on availability. While we guarantee CUSP-designated sites when schedules are released, we cannot make that same guarantee afterwards due to availability limitations. We, of course, will try, but it is possible that you may have to decide whether to accept a non-CUSP site or take electives.

11. What do I do if a clerkship site I want doesn't have availability?

You may choose to wait to see if availability opens, accept a site that is available, or take electives.

12. What do I do if no availability opens up?

You may schedule electives. Your dropped clerkship(s) will be rescheduled in the next clinical year cycle that starts Spring quarter 2027. To discuss options please contact your Proactive/Academic Advisor at somproadv@uw.edu.

13. Will it help if I talk to the department or the site to explain my circumstances?

No - don't contact the department or a site. The departments have requested that you **not** contact them or a site about rescheduling. They are already aware of the importance of getting your clerkship rescheduled and are doing their very best to identify and confirm availability.

14. Can I use swap/trade to reschedule a clerkship?

No. Swap/trade ended in early February. If you know someone who needs to change their Patient Care schedule please refer them to this document.