



FOR PRECEPTORS: Workplace-Based Assessments

1

Define the Assessment

- The student will identify the activity they would like to be assessed on. Review the key functions and competencies associated with the activity, if needed.
- Decide whether you or the student will submit the assessment. Use the student's unique form link or QR code to open the assessment form.

2

Observe the Activity

- **Observe** the student as they perform the activity in an authentic clinical setting.
- **Note** specific behaviors the student demonstrates as well as any deviations from expectations.

3

Provide Feedback

- **Ask** the student to reflect on their performance. Allow them to articulate their own perceived strengths and areas for growth based on the experience.
- **Discuss** the observed performance with the student. Identify measurable and achievable goals for the student to work towards in their development.
- **Review** your observations. Highlight strengths and areas for improvement.

4

Submit Assessment Form

- If you are submitting the assessment, complete all required fields on the WBA form and click submit. You and the student will both receive a copy of the assessment.

5

Verify Submission Details

- Review the submitted assessment for accuracy when prompted, making corrections, as needed.