

2024 UWSOM Self-Study Committees

Committee 1: Organizational Governance, Leadership, and Educational Resources

This committee is responsible for ensuring that the medical school's mission, planning, organization, and leadership are effectively guiding the institution. Selected topics include the medical education program strategic planning process, the mechanisms for faculty participation, the adequacy of bylaws and affiliation agreements, and the sufficiency of financial resources. The committee also evaluates the effectiveness of administrative leadership in supporting the educational mission through adequate resources and infrastructure.

Related Accreditation Standards and Elements:

- Standard 1: Mission, Planning, Organization, and Integrity
- Standard 2: Leadership and Administration
- Standard 5: Educational Resources and Infrastructure

Committee 2: Academic and Learning Environments

This committee focuses on ensuring that the learning environment is conducive to students' professional growth and development. It evaluates the policies and practices that promote diversity, non-discrimination, and professionalism within the learning environment including measures to mitigate student mistreatment.

Related Accreditation Standards and Elements:

- Standard 3: Academic and Learning Environments
- Standard 9: Teaching, Supervision, Assessment, and Student and Patient Safety
 - 9.1 Preparation of Resident and Non-Faculty Instructors

Committee 3: Faculty Preparation, Productivity, Professional Development, and Policies

This committee oversees the preparation, productivity, and professional development of faculty. It ensures faculty are adequately prepared and supported, policies regarding faculty appointments are appropriate, and that there are sufficient faculty development opportunities to support their roles in teaching and leadership.

Related Accreditation Standards and Elements:

- Standard 4: Faculty Preparation, Productivity, Participation, and Policies
- Standard 9: Teaching, Supervision, Assessment, and Student and Patient Safety
 - 9.2 Faculty Appointments

Committee 4: Curriculum Structure, Content, Assessment, and Program Evaluation

This committee is responsible for overseeing the structure, content, and assessment of the medical school curriculum, ensuring that it meets the competencies and objectives defined by the curriculum governance committees. The committee evaluates the curriculum to ensure it prepares students based on the Medical School Program Objectives. It reviews whether the narrative describing the curriculum is comprehensive and up-to-date and there are formal measures to continuously improve the quality of the education program based on student feedback.

Related Accreditation Standards and Elements:

- Standard 6: Competencies, Curricular Objectives, and Curricular Design (except 6.6 Service-Learning/Community Service)
- Standard 7: Curricular Content

- Standard 8: Curricular Management, Evaluation, and Enhancement
- Standard 9: Teaching, Supervision, Assessment, and Student and Patient Safety
 - 9.3 Clinical Supervision of Medical Students
 - 9.4 Assessment System
 - 9.5 Narrative Assessment
 - 9.7 Formative Assessment and Feedback
 - 9.8 Fair and Timely Summative Assessment

Committee 5: Admissions and Student Support

This committee focuses on the processes and support systems related to student admissions and student services in the medical education program. It ensures that the admissions by-laws are clearly established and adhered to. Additionally, the Committee critically evaluates that support is sufficient for student success and well-being in areas, such as academic advising, career counseling, personal counseling, health services, and financial aid. The committee also monitors student advancement, appeal processes, and overall well-being.

Related Accreditation Standards and Elements:

- Standard 6: Competencies, Curricular Objectives, and Curricular
 - 6.6 Service-Learning/Community Service (potentially)
- Standard 9: Teaching, Supervision, Assessment, and Student and Patient Safety
 - 9.6 Setting Standards of Achievement
 - 9.9 Student Advancement and Appeal Process
- Standard 10: Medical Student Selection, Assignment, and Progress
- Standard 11: Medical Student Academic Support, Career Advising, and Educational Records
- Standard 12: Medical Student Health Services, Personal Counseling, and Financial Aid Services

Committee 6: Governance, Policies/Procedures, Communications

This committee encompasses three domains: (1) Governance; (2) Policies/Procedures; and (3) Communications. It's the only Committee that will review selected accreditation elements across all 12 LCME Standards. The Committee critically evaluates whether the medical school's governance, policies/procedures, and communication mechanisms are clearly established and executed according to the LCME's expectations for compliance.

Related Accreditation Standards and Elements:

Governance

- Standard 1: Mission, Planning, Organization, and Integrity
 - 1.1 Strategic Planning and Continuous Quality Improvement
 - 1.3 Mechanisms for Faculty Participation
 - 1.4 Affiliation Agreements
 - 1.5 Bylaws
- Standard 2: Leadership & Administration
 - 2.1 Administrative Officer and Faculty Appointments
 - 2.2 Dean's Qualifications
 - 2.3 Access & Authority of the Dean
 - 2.4 Sufficiency of Administrative Staff
 - 2.5 Responsibility of and to the Dean
 - 2.6 Functional Integration of the Faculty
- Standard 3: Academic & Learning Environment
 - 3.3 Diversity Programs & Partnerships
- Standard 4: Faculty Preparation, Productivity, Participation, and Policies
 - 4.5 Faculty Professional Development
 - 4.6 Responsibility for Medical School Policies

- Standard 5: Educational Resources and Infrastructure
 - 5.1 Adequacy of Financial Resources
 - 5.2 Dean's Authority/Resources
 - 5.3 Pressure for Self-Financing
 - 5.8 Library Resources/Staff
 - 5.9 Information Technology Resources/Staff
- Standard 8: Curricular Management, Evaluation, and Enhancement
 - 8.1 Curricular Management
 - 8.7 Comparability of Education/Assessment
 - 8.8 Monitoring Student Time
- Standard 9: Teaching, Supervision, Assessment, and Student and Patient Safety
 - 9.1 Preparation of Resident and Non-Faculty Instructors
 - 9.5 Narrative Assessment
- Standard 10: Medical Student Selection, Assignment, and Progress
 - 10.1 Premedical Education/Required Coursework
 - 10.2 Final Authority of Admission Committee
 - 10.5 Technical Standards
 - 10.7 Transfer Students
- Standard 11: Medical Student Academic Support, Career Advising, and Educational Records
 - 11.2 Career Advising
- Standard 12: Medical Student Health Services, Personal Counseling, and Financial Aid Services
 - 12.1 Financial Aid/Debt Management Counseling/Student Educational Debt

Policies & Procedures

- Standard 1: Mission, Planning, Organization, and Integrity
 - 1.2 Conflict of Interest Policies
 - 1.5 Bylaws
- Standard 3: Academic & Learning Environments
 - 3.3 Diversity Programs and Partnerships
 - 3.4 Anti-Discrimination Policy
 - 3.5 Learning Environment/Professionalism
 - 3.6 Student Mistreatment
- Standard 4: Faculty Preparation, Productivity, Participation, and Policies
 - 4.2 Faculty Appointment Policies
- Standard 5: Educational Resources and Infrastructure
 - 5.1 Adequacy of Financial Resources
 - 5.2 Dean's Authority/Resources
 - 5.3 Pressures for Self-Financing
 - 5.9 Information Technology Resources/Staff
 - 5.11 Study/Lounge/Storage Space/Call Rooms
- Standard 8: Curricular Management, Evaluation, and Enhancement
 - 8.1 Curricular Management
 - 8.3 Curricular Design, Review, Revision/Content Monitoring
 - 8.4 Evaluation of Educational Program Outcomes
 - 8.5 Medical Student Feedback
 - 8.8 Monitoring Student Time
- Standard 9: Teaching, Supervision, Assessment, and Student and Patient Safety
 - 9.5 Narrative Assessment
 - 9.7 Formative Assessment and Feedback
 - 9.9 Student Advancement and Appeal Process
- Standard 10: Medical Student Selection, Assignment, and Progress
 - 10.1 Premedical Education/Required Coursework
 - 10.2 Final Authority of Admission Committee
 - 10.3 Policies Regarding Student Selection/Progress and Their Dissemination
 - 10.5 Technical Standards

- 10.6 Content of Informational Materials
- 10.7 Transfer Students
- 10.8 Visiting Students
- 10.9 Student Assignment
- Standard 11: Medical Student Academic Support, Career Advising, and Educational Records
 - 11.1 Academic Advising and Academic Counseling
 - 11.3 Oversight of Extramural Electives
 - 11.5 Confidentiality of Student Educational Records
 - 11.6 Student Access to Educational Records
- Standard 12: Medical Student Health Services, Personal Counseling, and Financial Aid Services
 - 12.2 Tuition Refund Policy
 - 12.4 Student Access to Health Care Services
 - 12.5 Non-Involvement of Providers of Student Health Services in Student Assessment/Location of Student Health Records
 - 12.6 Student Health and Disability Insurance
 - 12.7 Immunization Requirements and Monitoring
 - 12.8 Student Exposure Policies/Procedures

Communications

- Standard 1: Mission, Planning, Organization, and Integrity
 - 1.5 Bylaws
- Standard 3: Academic & Learning Environments
 - 3.1 Resident Participation in Medical Student Education
 - 3.4 Anti-Discrimination Policy
 - 3.5 Learning Environment/Professionalism
 - 3.6 Student Mistreatment
- Standard 4: Faculty Preparation, Productivity, Participation, and Policies
 - 4.2 Faculty Appointment Policies
 - 4.5 Faculty Professional Development
- Standard 5: Educational Resources and Infrastructure
 - 5.7 Security, Student Safety, and Disaster Preparedness
- Standard 6: Competencies, Curricular Objectives, and Curricular Design
 - 6.1 Program and Learning Objectives
 - 6.2 Required Clinical Experiences
 - 6.6 Service-Learning/Community Service
- Standard 8: Curricular Management, Evaluation, and Enhancement
 - 8.5 Medical Student Feedback
- Standard 9: Teaching, Supervision, Assessment, and Student and Patient Safety
 - 9.1 Preparation of Resident and Non-Faculty Instructors
 - 9.3 Clinical Supervision of Medical Students
 - 9.8 Fair and Timely Summative Assessment
 - 9.9 Student Advancement and Appeal Process
- Standard 10: Medical Student Selection, Assignment, and Progress
 - 10.1 Premedical Education/Required Coursework
 - 10.2 Final Authority of Admission Committee
 - 10.3 Policies Regarding Student Selection/Progress and Their Dissemination
 - 10.5 Technical Standards
 - 10.6 Content of Informational Materials
 - 10.7 Transfer Students
 - 10.9 Student Assignment
- Standard 11: Medical Student Academic Support, Career Advising, and Educational Records
 - 11.1 Academic Advising and Academic Counseling
 - 11.2 Career Advising
 - 11.3 Oversight of Extramural Electives
 - 11.6 Student Access to Educational Records

- Standard 12: Medical Student Health Services, Personal Counseling, and Financial Aid Services
 - 12.2 Tuition Refund Policy
 - 12.3 Personal Counseling/Mental Health/Well-being Programs
 - 12.4 Student Access to Healthcare Services
 - 12.5 Non-Involvement of Providers of Student Health Services in Student Assessment/Location of Student Health Records
 - 12.6 Student Health and Disability Insurance
 - 12.7 Immunization Requirements and Monitoring
 - 12.8 Student Exposure Policies/Procedures