



Curriculum Committee Minutes

Date	April 1, 2024
Time	4:00 – 5:30PM PT
Attendees	Academic Co-Chair: Laura Goodell; Executive Chair: Heather McPhillips
<input checked="" type="checkbox"/> QUORUM REACHED:	<p>Voting Members: Kristine Calhoun, Esther Chung, Colette Inaba, Chris Jons, Shelby Synder, Zach Gallaher, Cat Pittack, Seth Pincus, John Willford, Cindy Knall, Leanne Rousseau, Matt Cunningham</p> <p>Guests: Emmanuel Wright, Bruce Silverstien, Ceradwen Tokheim, Cynthia Sprenger, Darryl Potyk, Desiree Jones, Edith Wang, Electra Enslow, Gerald Tolbert, Gina Campelia, Jerome Graber, Jung Lee, Karissa Tu, Karrissa Yamaguchi, Karla Kelly, Kathy Young, Kellie Engle, Martin Teintze, Meghan Kiefer, Micheal Campion, Sarah Galinato, Savanna Yann, Sara Kim, Sarah Gerrish, Sawyer Colvin, Teresa Borrenpohl, Tiffany Luu</p>
Regrets	Voting members: Eric LaMotte, Lukas Schwarz, Ryan Richardson, L'Oreal Kennedy

	ITEM	LEAD	TIME	ATTACHMENT	ACTION
1	Approve March Minutes	Laura Goodell	5 min	Attachment A	Decision
2	Announcement APC Evaluation Form Changes Emergency Medicine Objective Changes Surgery Mid-Rotation Feedback Form Updates	Emmanuel Wright	5 Min		Announcement
3	Scholarship Changes and Graduation Update	Heather McPhillips	20 Min	Available at Meeting	Decision
4	Disbanding Themes Committee	Heather McPhillips	30 Min		Decision



5	ANPHI Pathway Pilot Approval	Sawyer Colvin/ Savanna Yann/ Karrissa Yamaguchi/Karrissa Tu	30 Min	Attachment B	Decision
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1. Approve Meeting Minutes		
Discussion: The meeting minutes were reviewed.		
<input checked="" type="checkbox"/> DECISION REQUIRED?	[9] VOTES FOR	[] VOTES AGAINST
Decision: Curriculum committee approved the March meeting minutes.		

2. Announcement: APC Evaluation Form Changes, Emergency Medicine Objective Changes, Surgery Mid-Rotation Feedback Form Updates		
Discussion: The following curriculum updates were announced to the committee		
APC Evaluation Form Changes		
Emergency Medicine Objective Changes		
Surgery Mid-Rotation Feedback Form Updates.		
<input type="checkbox"/> DECISION REQUIRED?	[] VOTES FOR	[] VOTES AGAINST

3. Scholarship Changes and Graduation Update		
Discussion: Summary		
<p>The Committee discussed a proposal to modify the graduation credit requirements to introduce a range of 282.5 to 289.5 credits, specifically aimed at students with advanced degrees such as Masters or Ph.Ds. who have demonstrated scholarship through publications. This change proposes an alternative to the standard triple I requirement by potentially reducing their total credit requirements, acknowledging their prior scholarly work. The initiative aims to streamline the process for students who already meet high academic standards, while still requiring them to fulfill all other course requirements. The specifics of what qualifies as a "waiver" are still being defined, with discussions centered around the nature of the publications and the academic background required.</p>		
Questions		
<ul style="list-style-type: none"> • What are the specifics of the new credit range under the proposed changes? • Will all other course requirements remain mandatory despite the adjusted total credit requirements? • What qualifications must students meet to be eligible for this new credit arrangement? • How will the adjustment affect staff workloads and what steps will be taken to manage this? 		
Resolutions for Questions		



- The graduation credit range is proposed to be adjusted to 282.5 to 289.5 credits, allowing flexibility for students who qualify under the new criteria.
- All course requirements will remain intact; the change pertains only to the total credit count.
- To qualify for the adjusted credit range, students need to have an advanced degree and a relevant publication. The specific requirements for what signifies a qualifying publication are still under discussion.
- A new committee might be established to define the criteria clearly and handle the administration, aiming to minimize the impact on current staff workloads.

Conclusion

The Committee's discussions indicate a proactive approach to recognizing the qualifications of students who come with advanced degrees and scholarly publications by adjusting the credit requirements. This adjustment aims to honor their existing achievements without compromising the educational standards of the institution. While the proposal has moved past the initial committee stage, details regarding the implementation and specific criteria for the waiver are still being finalized. These adjustments require careful planning to ensure they are beneficial for both the students and the institution without adding undue burden to the administrative staff.

<input checked="" type="checkbox"/> DECISION REQUIRED?	[8] VOTES FOR	[1] VOTES AGAINST
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Decision: Curriculum committee approved a proposal to modify the graduation credit requirements to introduce a range of 282.5 to 289.5 credits, specifically aimed at students with advanced degrees such as Masters or Ph.Ds.

4. Disbanding Themes Committee

Discussion:

Summary

The Committee discussed the relevance and functionality of the Themes Committee, which has been inactive for several years. The discussion focused on the observation that the designated tasks and roles of the Themes Committee are currently being managed effectively by other governance committees. The primary issue addressed was whether to maintain a separate Themes Committee when its functions are already covered by other groups within the governance structure.

Questions

- How does the potential disbandment of the Themes Committee affect other committees that expected its participation?
- What mechanisms will ensure that the responsibilities previously managed by the Themes Committee continue to be addressed?

Resolutions for Questions

- It was suggested that the roles and responsibilities typically managed by the Themes Committee could be integrated into existing committees. This would ensure that the themes traditionally overseen by the committee continue to have a presence in the curriculum and governance without necessitating a separate body.
- Adjustments to the governance structure could include assigning specific representatives from the Themes faculty to relevant committees, ensuring continued advocacy and focus on these areas within the broader governance framework.



Conclusion

The conversation indicated a consensus toward streamlining the governance structure by potentially disbanding the Themes Committee. This move would align governance with the current operational realities, where the essential functions of the Themes Committee are being effectively managed by other committees. The integration of these functions into existing committees is seen to maintain focus and efficiency without duplicating roles or creating redundant structures. However, the committee decided to table the discussion on disbanding the Themes Committee until a future meeting, after further investigating the origins and historical context of the Themes Committee. This decision aims to ensure that all aspects are considered before making a final determination.

<input type="checkbox"/> DECISION REQUIRED?	<input type="checkbox"/> VOTES FOR	<input type="checkbox"/> VOTES AGAINST
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Decision: Curriculum committee decided to revisit the conversation about disbanding Themes Committee until after investigating the level of changes and the impact it would have on the Phase Committees.

5. ANPHI Pathway Pilot Approval

Discussion: The Committee discussed a presentation by a team advocating for the creation of an Asian, Native Hawaiian, and Pacific Islander (ANPHI) pathway within their medical school's curriculum. The team highlighted the absence of specific discussions and awareness regarding ANPHI communities in the existing curriculum. They proposed a detailed structure for the new pathway, including curriculum requirements, clinical experiences, and service-learning components, aimed at addressing these gaps and better preparing students to serve these communities.

Questions

- Concerns were raised about the availability of clinical sites that could meet the pathway's requirements.
- Questions were asked about the potential broadness of the ANPHI designation and how inclusive it was of various subgroups within these communities.
- There were queries about funding sources for the pathway and how approval processes might influence funding decisions.

Resolutions for Questions

- The pathway's proponents acknowledged the need to expand clinical site availability and suggested working with community based ANPHI providers to increase opportunities.
- They discussed ensuring that all subgroups within the ANPHI communities are adequately represented and that the curriculum content is validated by representatives from these subgroups.
- The pathway team planned ongoing discussions with faculty and potential funders to secure necessary resources and ensure the pathway's sustainability.

Conclusion

The Committee recognized the significant effort and potential impact of the proposed ANPHI pathway but also identified critical areas needing further clarification and development, particularly around clinical placements and funding. The decision was made to revisit the pathway proposal after these aspects were more concretely addressed, aiming for a re-evaluation in a future meeting. This approach aims to ensure that once launched, the pathway can operate effectively and fulfill its mission without logistical or resource constraints.



<input checked="" type="checkbox"/> DECISION REQUIRED?	<input type="checkbox"/> VOTES FOR	<input type="checkbox"/> VOTES AGAINST
Decision: Curriculum committee decided to revisit the pathway proposal after more discussion was had around and the committee's questions were more concretely addressed, aiming for a re-evaluation in a future meeting.		