



Curriculum Committee Minutes

Date	November 6, 2023
Time	4:00 – 5:30PM PT
Attendees	Academic Co-Chair: Laura Goodell; Executive Chair: Heather McPhillips
<input checked="" type="checkbox"/> QUORUM REACHED:	Voting Members: Laura Goodell, John Willford, Cindy Knall, Seth Pincus, Chris Jons, Catt Pittack, Zach Gallaher, Esther Chung, Collette Inaba Guests: Kellie Engle, Emmanuel Wright, Jerome Graber, Meghan Kiefer
Regrets	Voting members: Kris Calhoun, Eric LaMotte Courtney Francis, Leanne Rousseau, Ryan Richardson, Matt Cunningham

Agenda

	ITEM	LEAD	TIME	ATTACHMENT	ACTION
1	Approve October Minutes	Laura Goodell	5 min	Attachment A	Decision
2	Announcements -Approval of September Meeting Minutes -USMLE Ste 1 Policy Revision -Clinical Phase Committees Exam Reschedule Policy Revision	Emmanuel Wright	5 min		Discussion
3	Planetary Health Phase 2 Endorsement	Laura Goodell	30 min	Attachment B	Decision
4	Ratify New Committee Members	Laura Goodell	10 min	Attachment C	Decision
5	Explore and Focus Phase Committee Bylaw Changes	Heather McPhillips/ Laura Goodell	15 min	Attachment D	Decision
6	Grade Appeal Committee Bylaw Changes	Laura Goodell	15 min	Attachment E	Decision



1. Approve Meeting Minutes		
Discussion: The meeting minutes were reviewed.		
<input checked="" type="checkbox"/> DECISION REQUIRED?	[8] VOTES FOR	[0] VOTES AGAINST
Decision: Curriculum committee approved the November meeting minutes.		

2. Planetary Health Phase 2 Endorsement		
<p>Discussion:</p> <p>The committee discussed the recommendations made by the Planetary Health Work Group, which included creating a new theme and appointing a themes director. However, the committee expressed apprehension about creating a new theme and suggested incorporating planetary health into existing themes. They discussed the need for further planning and discussion before making any decisions and suggested defining their nomenclature to avoid confusion. The committee also discussed the overlap between planetary health and other themes, such as social determinants of health and ethics, and suggested finding ways to weave them together.</p> <p>The group discussed the specifics of integrating planetary health into the curriculum and how to move forward with implementation. Discussions were had around losing time with other themes and possibly making Planetary Health a Block Level Objective in the existing themes like Social Determinants in Health. Other concerns were addressed about potentially adding a Neoplasia and Cancer theme to further illustrate the lack of space within the current curriculum to create a new theme for Planetary Health for all four years.</p> <p style="text-align: center;">Other concerns addressed include:</p> <ul style="list-style-type: none"> • Collaboration with Block/Theme directors • The specifics of Planetary Health Mission Statement • Prioritizing Planetary Health content over content • Changing the mission statement by removing the “longitudinal curriculum” language. • Ensuring the Planetary Health Workgroup has a discussion with each Block, FCM, Theme, and Clerkship Directors to discuss implementation (Broad Stakeholder throughout Foundations and Clinical Phases). <p>The committee proposes a motion to approve the concept of integrating planetary health into the curriculum and charging a 2.0 work group to determine what the curriculum will look like while engaging with broad stakeholders. There was some debate about the specific language of the motion, with some members wanting to be more specific and others wanting to keep it broad.</p> <p>Ultimately, a motion was passed to broadly approve the concept of integrating planetary health into the curriculum; however, the committee cannot endorse a specific curriculum at this time. They are charging the planetary health 2.0 group to determine what the curriculum will look like while engaging with broad stakeholders in foundations and clinical phases.</p>		
<input checked="" type="checkbox"/> DECISION REQUIRED?	[8] VOTES FOR	[0] VOTES AGAINST



Decision: The motion to broadly approve the concept of integrating planetary health into the curriculum; however, the committee cannot endorse a specific curriculum at this time. They are charging the planetary health 2.0 group to determine what the curriculum will look like while engaging with broad stakeholders in foundations and clinical phases.

3. Ratify New Committee Members

Discussion: The committee discussed their seat vacancies within the Curriculum Committee and all phase committees, and how suitable candidates have selected by the Nominating Committee. All students submitted nominations, a nominating committee made up of WAMI faculty and students met to look over all the nominations, and the nominating committee put forward the student names they selected for the phase committees.

Student members must be elected for the Curriculum Committee, two students were put forward and the student body voted for the student members of the Curriculum Committee. The Curriculum Committee ratified the list of student members the Nominating Committee comprised upon the student voting process.

<input checked="" type="checkbox"/> DECISION REQUIRED?	[8] VOTES FOR	[0] VOTES AGAINST
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Decision: The Curriculum Committee passed a motion to ratify the list of student members the Nominating Committee comprised upon the student voting process.

4. Explore and Focus Phase Committee Bylaw Changes

Discussion: The Committee discuss the current restrictive language with the Explore and Focus Phase Committee Bylaws and the possible revisions to make the committee more inclusive with its student memberships.

Previous Version of Explore and Focus Phase Committee Bylaws

Students: The Explore and Focus Phase Committee will include three student representatives who are students in good standing and have completed the Patient Care Phase. These individuals may be self-nominated or selected by the Nominating Committee consisting of one Foundations Dean, Assistant Dean for Student Affairs, and Medical Student Association student representative.

Revised Version of Explore and Focus Phase Committee Bylaws

Students: The Explore and Focus Phase Committee will include three student representatives who are students in good standing and have completed the Foundations Phase. These individuals may be self-nominated or selected by the Nominating Committee consisting of one Foundations Dean, Assistant Dean for Student Affairs, and Medical Student Association student representative.

The changes made are intended to increase the candidacy pool by allowing students who have completed Foundations Phase vs Patient Care Phase to sit on the Explore and Focus Committee.

The motion was passed to make the revisions to the Explore and Focus Phase Committee Bylaws to allow student candidates who have completed Foundations Phase.



<input checked="" type="checkbox"/> DECISION REQUIRED?	[8] VOTES FOR	[0] VOTES AGAINST
Decision: The motion was passed to make the revisions to the Explore and Focus Phase Committee Bylaws to allow student candidates who have completed Foundations Phase.		

5. Grade Appeal Committee Bylaw Changes		
<p>Discussion: The Curriculum Committee discussed revising the Grade Appeal Committee Bylaws to increase the inclusiveness of its membership. The changes include removing specific language outlining members ranking.</p> <p>Current Version of Grade Appeal Committee Bylaws: Article 4 Membership, Section 2. Faculty: The Grade Appeal Committees for Foundations and Clinical Phases will consist of about 8 members in good standing at or above the rank of assistant professor, clinical assistant professor, or research assistant professor, with member diversity to be considered in committee selection for WWAMI representation, gender/ethnicity, and phase and discipline.</p> <p>Revised Version of Grade Appeal Committee Bylaws: Article 4 Membership, Section 2. Faculty: The Grade Appeal Committees for Foundations and Clinical Phases will consist of about 8 faculty members in good standing with a minimum of 2 members that teach during the Foundations Phase and 2 members that teach during the Clinical Phase (Patient Care and/or Explore and Focus).</p>		
<input checked="" type="checkbox"/> DECISION REQUIRED?	[8] VOTES FOR	[0] VOTES AGAINST
Decision: A motioned passed to revise Article 4 of the Grade Appeal Committee Bylaws to remove the language specifying faculty rank for candidacy to increase the inclusiveness and numbers of qualified candidates. Also specifying that 2 candidates must teach during the Clinical Phases (Patient Care and/or Explore and Focus).		