Curriculum Committee Minutes

Date: May 1, 2023

Time: 4:00 – 5:30PM

Co-Chairs: Heather McPhillips, Laura Goodell

Attendees

☑ QUORUM REACHED: YES, 7

- Academic Co-Chair: Laura Goodell
- Voting Members: Audrey Mossman, Cindy Knall, Courtney Francis, John Willford, Leanne Rousseau, Zach Gallaher
- Guests: Kathy Young, Jerome Graber, Jordan Kinder, John McCarthy, Kellie Engle, Mary Sargent, Debbie Blackstone, Sarah Wood, Christine Rizkalla, Martin Teintze, Janelle Clauser, Jaime Fitch, Michael Campion, Jung Lee, Bruce Silverstein, Laura Ortiz, Edith Wang, Geoff Jones, Devin Sawyer, Gabe Sarah, Meghan Kiefer, Darryl Potyk, Karla Kelly, LeeAnna Muzquiz, Sara Kim

Regrets

- Voting members: Eric LaMotte, Esther Chung, Kris Calhoun, Matt Cunningham, Ryan Richardson

Agenda

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<tr>
<th>ITEM</th>
<th>LEAD</th>
<th>TIME</th>
<th>ATTACHMENT</th>
<th>ACTION</th>
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<tbody>
<tr>
<td>1</td>
<td>4/10 Curriculum Committee Retreat: Debrief</td>
<td>Laura Goodell</td>
<td>20 min</td>
<td>Attachment A</td>
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<td>2</td>
<td>Approve April Minutes</td>
<td>Laura Goodell</td>
<td>5 min</td>
<td>Attachment B</td>
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<td>3</td>
<td>Clinical Integrations Weeks: Structure and Learning Objectives</td>
<td>Jerome Graber</td>
<td>40 min</td>
<td>Attachment C</td>
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1. 4/10 Curriculum Committee Retreat: Debrief

**Discussion:** Curriculum Committee voting members were invited to a half-day retreat on April 10, 2023. The retreat focused on defining and measuring success for the UW School of Medicine medical education program’s curriculum.

The group brainstormed what a successful curriculum looks likes for different stakeholder groups (students, faculty, staff, and patients) and what data sources are needed to assess the curriculum’s success.

### Visioning – A Successful Curriculum:

<table>
<thead>
<tr>
<th><strong>Student Viewpoint</strong></th>
<th><strong>Faculty Viewpoint</strong></th>
<th><strong>Patient Viewpoint</strong></th>
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<tbody>
<tr>
<td>Prepare to pass step exams</td>
<td>Opportunity for growth and scholarship</td>
<td>improve the health of WWAMI communities</td>
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<td>Successful match</td>
<td>Intentional humanism</td>
<td>workforce accountability</td>
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<td>Diversity of experiences</td>
<td>Foster curiosity and intellectual honesty</td>
<td>incorporate patient centeredness</td>
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<td>Safe learning environment</td>
<td>Faculty safety</td>
<td>teach communication and professionalism</td>
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<td>Equal opportunities for Underrepresented in Medicine (URIM) students</td>
<td>Leverage broad talents of diverse stakeholders</td>
<td>advocate for patients</td>
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<td>Individualized support</td>
<td>Mentorship</td>
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<td>Mentorship</td>
<td>Flexible learning options</td>
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<td>Collaborations</td>
<td>Continuity</td>
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<td>Full accreditation</td>
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The group also discussed moving away from individual data reports presented throughout the academic year to a single report of high-level data (in the form of an annual report card) that the committee would spend one meeting reviewing. From this report, the committee would identify one to two priorities to focus on each academic year. At committee meetings throughout the rest of the academic year, the committee would review in-depth, follow-up, or related data and assign work to subcommittees. Considerations for moving to this new model include:

- What data would be included in the annual report card?
- Who would receive it?
- When would it be reviewed? (Recognizing the Foundations phase and clinical phases operate on different calendars and there is no ideal time for a comprehensive data review)
- How will this impact/change the work of the phase committees?
- How do we identify students at risk?
Metrics for Measuring Success:

**Internal / Process Measures**
- “Unimpeded progress”
- Burnout/well-being
- Clinical clerkship grades
- IROC report (mistreatment and bias)
- Block and thread grades
- Student evaluations (blocks)
- UWSOM Program Level Objectives
- Faculty retention
- Clerkship site attrition
- WWAMI faculty survey (every 5 years)
- Independent Student Analysis

**National Benchmarks / Outcome Measures**
- USMLE Step 1
- USMLE Step 2
- Match report (SOAP into Transition Year, unmatched, etc.)
- AAMC Y2Q
- Graduation time

**Ultimate Outcomes**
- AAMC Graduation Questionnaire
- ACGME PD Report
- AAMC Residency Readiness Survey (completed by residency program directors)

**Next steps:**
Committee co-chairs, Curriculum leadership, and staff will:
1. Review LCME Data Collection Instrument to identify missing data.
2. Draft a mock “annual report card” and proposed timeline.
3. Propose a standard process.

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2. **Approve April Minutes**

**Discussion:** The meeting minutes were reviewed.

[☒] DECISION REQUIRED? [7] VOTES FOR [0] VOTES AGAINST

**Decision:** The Curriculum committee approved the April meeting minutes.

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3. **Clinical Integrations Weeks: Structure and Learning Objectives**

**Discussion:** Faculty presented the objectives and plan for the Clinical Integration Weeks (the first Clinical Integration Week is scheduled for June 12-22, 2023 for the E-2021 cohort). The proposal was reviewed and endorsed by the Patient Care Phase Committee and the Explore & Focus Phase Committee in April.

The Foundations Integration Weeks’ objectives were approved by Curriculum Committee on June 6, 2022:
1. Develop a holistic framework to link basic science knowledge to clinical features of human health and disease.
2. Apply concepts from disparate basic science disciplines to solve clinical problems in order to build clinical reasoning skills.
3. Analyze and improve personal metacognitive skills and awareness to develop strategies to promote effective learning and retention of material throughout the Foundations curriculum.

4. Reflect on professional identity formation and progress as a life-long learner of medicine.

Proposed Clinical Integration Weeks objectives:

1. Develop a holistic framework to link basic science knowledge and knowledge of health disparities to clinical features of human health and disease.

2. Apply concepts from disparate basic science disciplines to solve clinical problems in order to build clinical reasoning skills.

3. Develop and apply holistic and humanistic skills across the lifespan and populations.

4. Reflect on professional identity formation.


The committee reviewed the detailed plans and schedule for the June 19th week. See meeting handouts for details.

☒ DECISION REQUIRED? [7] VOTES FOR [0] VOTES AGAINST

Decision: The Curriculum committee approved the Clinical Integrations Weeks' plan and learning objectives