



Curriculum Committee Minutes

Date	May 1, 2023
Time	4:00 – 5:30PM
Co-Chairs	<i>Heather McPhillips, Laura Goodell</i>
Attendees	<p>Academic Co-Chair: <i>Laura Goodell</i></p> <p><input checked="" type="checkbox"/> QUORUM REACHED: Voting Members: <i>Audrey Mossman, Cindy Knall, Courtney Francis, John Willford, Leanne Rousseau, Zach Gallaher</i></p> <p>Guests: <i>Kathy Young, Jerome Graber, Jordan Kinder, John McCarthy, Kellie Engle, Mary Sargent, Debbie Blackstone, Sarah Wood, Christine Rizkalla, Martin Teintze, Janelle Clauser, Jaime Fitch, Michael Campion, Jung Lee, Bruce Silverstein, Laura Ortiz, Edith Wang, Geoff Jones, Devin Sawyer, Gabe Sarah, Meghan Kiefer, Darryl Potyk, Karla Kelly, LeeAnna Muzquiz, Sara Kim</i></p>
Regrets	Voting members: <i>Eric LaMotte, Esther Chung, Kris Calhoun, Matt Cunningham, Ryan Richardson</i>

Agenda

	ITEM	LEAD	TIME	ATTACHMENT	ACTION
1	4/10 Curriculum Committee Retreat: Debrief	Laura Goodell	20 min	Attachment A	Discussion
2	Approve April Minutes	Laura Goodell	5 min	Attachment B	Decision
3	Clinical Integrations Weeks: Structure and Learning Objectives	Jerome Graber	40 min	Attachment C	Decision



1. 4/10 Curriculum Committee Retreat: Debrief

Discussion: Curriculum Committee voting members were invited to a half-day retreat on April 10, 2023. The retreat focused on defining and measuring success for the UW School of Medicine medical education program’s curriculum.

The group brainstormed what a successful curriculum looks like for different stakeholder groups (students, faculty, staff, and patients) and what data sources are needed to assess the curriculum’s success.

Visioning – A Successful Curriculum:

Student Viewpoint

- Prepare to pass step exams
- Successful match
- Diversity of experiences
- Safe learning environment
- Equal opportunities for Underrepresented in Medicine (URIM) students
- Individualized support
- Mentorship
- Flexible learning options
- Continuity
- Full accreditation

Faculty Viewpoint

- Opportunity for growth and scholarship
- Intentional humanism
- Foster curiosity and intellectual honesty
- Faculty safety
- Leverage broad talents of diverse stakeholders
- Mentorship
- collaborations

Patient Viewpoint

- improve the health of WWAMI communities
- workforce accountability
- incorporate patient centeredness
- teach communication and professionalism
- advocate for patients

The group also discussed moving away from individual data reports presented throughout the academic year to a single report of high-level data (in the form of an annual report card) that the committee would spend one meeting reviewing. From this report, the committee would identify one to two priorities to focus on each academic year. At committee meetings throughout the rest of the academic year, the committee would review in-depth, follow-up, or related data and assign work to subcommittees.

Considerations for moving to this new model include:

- What data would be included in the annual report card?
- Who would receive it?
- When would it be reviewed? (Recognizing the Foundations phase and clinical phases operate on difference calendars and there is no ideal time for a comprehensive data review)
- How will this impact/change the work of the phase committees?
- How do we identify students at risk?



Metrics for Measuring Success:

Internal / Process Measures

- “Unimpeded progress”
- Burnout/well-being
- Clinical clerkship grades
- IROC report (mistreatment and bias)
- Block and thread grades
- Student evaluations (blocks)
- UWSOM Program Level Objectives
- Faculty retention
- Clerkship site attrition
- WWAMI faculty survey (every 5 years)
- Independent Student Analysis

National Benchmarks / Outcome Measures

- USMLE Step 1
- USMLE Step 2
- Match report (SOAP into Transition Year, unmatched, etc.)
- AAMC Y2Q
- Graduation time

Ultimate Outcomes

- AAMC Graduation Questionnaire
- ACGME PD Report
- AAMC Residency Readiness Survey (completed by residency program directors)

Next steps:

Committee co-chairs, Curriculum leadership, and staff will:

1. Review LCME Data Collection Instrument to identify missing data.
2. Draft a mock “annual report card” and proposed timeline.
3. Propose a standard process.

2. Approve April Minutes		
Discussion: The meeting minutes were reviewed.		
<input checked="" type="checkbox"/> DECISION REQUIRED?	[7] VOTES FOR	[0] VOTES AGAINST
Decision: The Curriculum committee approved the April meeting minutes.		

3. Clinical Integrations Weeks: Structure and Learning Objectives
Discussion: Faculty presented the objectives and plan for the Clinical Integration Weeks (the first Clinical Integration Week is scheduled for June 12-22, 2023 for the E-2021 cohort). The proposal was reviewed and endorsed by the Patient Care Phase Committee and the Explore & Focus Phase Committee in April.
The Foundations Integration Weeks’ objectives were approved by Curriculum Committee on June 6, 2022 :
<ol style="list-style-type: none"> 1. Develop a holistic framework to link basic science knowledge to clinical features of human health and disease. 2. Apply concepts from disparate basic science disciplines to solve clinical problems in order to build clinical reasoning skills.



3. Analyze and improve personal metacognitive skills and awareness to develop strategies to promote effective learning and retention of material throughout the Foundations curriculum.
4. Reflect on professional identity formation and progress as a life-long learner of medicine.

Proposed Clinical Integration Weeks objectives:

1. Develop a holistic framework to link basic science knowledge and knowledge of health disparities to clinical features of human health and disease.
2. Apply concepts from disparate basic science disciplines to solve clinical problems in order to build clinical reasoning skills.
3. Develop and apply holistic and humanistic skills across the lifespan and populations.
4. Reflect on professional identity formation.
5. Practice approaches for self-care, sustainability, and life-long learning for medical students and physicians.

The committee reviewed the detailed plans and schedule for the June 19th week. See meeting handouts for details.

<input checked="" type="checkbox"/> DECISION REQUIRED?	[7] VOTES FOR	[0] VOTES AGAINST
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Decision: The Curriculum committee approved the Clinical Integrations Weeks' plan and learning objectives