



Foundations Phase Committee Minutes

Date	April 24, 2023
Time	4:00 – 5:30 PM
Co-Chairs	<i>Edith Wang, Matt Cunningham</i>
Attendees	<p>Academic Chair: <i>Matt Cunningham</i>; Executive Chair: <i>Edith Wang</i></p> <p><input checked="" type="checkbox"/> QUORUM REACHED: Voting Members: <i>Cassie Cusick, Libby Parker, Gerry Groggel, Holly Martinson, Madelyn Boslough, Mike Stephens, Tasha Hunter, Shannon Uffenbeck, Bekah Burns</i></p> <p>Guests: <i>Jaime Fitch, Julien Goulet, Nick Burwick, Robert Steiner, Jeff Seegmiller, Martin Teintze, Sara Kim, Michael Campion, Alyssa Stephenson-Famy, Karla Kelly, Jordan Kinder, Jung Lee, Christine Rizkalla, Kathy Young, Doug Schaad, Bruce Silverstein, Bessie Young</i></p>
Regrets	Voting members: <i>Amanda Kost, Cat Pittack, George Hodges, Leo Wang</i>

Agenda

	ITEM	LEAD	TIME	ATTACHMENT	ACTION
1	Approve March Minutes	Matt Cunningham	5 min	Attachment A	Decision
2	Cancer, Hormones & Blood Lessons Learned	Tasha Hunter / Nick Burwick / Kate Weaver	20 min	Attachment B	Decision
3	Lifecycle Lessons Learned	Robert Steiner / Alyssa Stephenson-Famy	20 min	Attachment C, D	Decision



1. Approval of March Minutes		
Discussion: The committee reviewed the previous meeting minutes.		
<input checked="" type="checkbox"/> DECISION REQUIRED?	[7] VOTES FOR	[0] VOTES AGAINST
Decision: The Foundations Phase Committee approved the March meeting minutes.		

2. Cancer, Hormones & Blood Lessons Learned		
Discussion: Faculty presented Lessons Learned from the E-22 cohort and changes that will be implemented for the E-23 cohort. The summary of changes include:		
Block Level Objectives (BLOs):		
<ul style="list-style-type: none"> Add blood disorders, metabolism, and endocrinology language to BLOs. 		
Thread/Themes:		
<ul style="list-style-type: none"> Increase the block's Pathology Thread hours from eight to 10 hours. These two Pathology lectures will replace tumor-specific oncology content. These two hours will be removed from the Fundamentals of Medical Research (FMR) block. This has been previously approved by the Foundations Phase Committee during FMR's Lessons Learned presentation. One additional hour will be dedicated to Themes content (specifics TBD). Endocrinology Pathology/Histology will be divided into shorter, more frequent lectures to support scheduling faculty lecturers. 		
Content:		
<ul style="list-style-type: none"> Basic physiology content from Renal and Cardiovascular will be introduced to students to improve understanding key concepts from Oncology, Endocrinology, and Hematology. 		
Assessment:		
<ul style="list-style-type: none"> Previously there was Exam 5 and a Final Exam. Moving forward, these exams will be consolidated into a single exam. 		
See meeting handouts for details.		
<input checked="" type="checkbox"/> DECISION REQUIRED?	[8] VOTES FOR	[0] VOTES AGAINST
Decision: The Foundations Phase Committee approved the Cancer, Hormones & Blood Lessons Learned (E-22)		

3. Lifecycle Lessons Learned		
Discussion: Faculty presented Lessons Learned from the E-21 cohort and changes that will be implemented for the E-22 cohort. The summary of changes include:		
Block Level Objectives:		
<ul style="list-style-type: none"> Add specific mentions of embryologic derivatives, breasts (benign conditions and cancer), gender identity, identifying health inequities, and mitigating health disparities. 		



Thread/Themes:

- Add material on reproductive justice, environmental health, pediatric development, and inequities in reproductive cancer outcomes.

Content:

- Large group sessions will focus on patient interviews, demonstrations, and thread material.
- Pre-recorded videos and course pack will serve as pre-class material.

Assessment:

- The small group reflection quiz will be eliminated.
- iRATS will be required prior to small group sessions and built into Canvas page.

Miscellaneous:

- Block faculty requested a change in the name of the block from “Lifecycle” to “Reproduction & Development.”

There was concern around plans for content delivery, specifically the proposed transition to video-only lectures. ACTION: Curriculum administration and the block and thread directors will work together on revisions to the Lessons Learned document. An updated version will be sent to the committee for approval via e-vote. While administration and faculty work on the revisions, the committee motioned to approve the proposed course name change (from “Lifecycle” to “Reproduction & Development”) and Lifecycle's revised Block Level Objectives via e-vote.

See meeting handouts for details.

<input checked="" type="checkbox"/> DECISION REQUIRED? MOVED TO E-VOTE	[8] VOTES FOR	[0] VOTES AGAINST
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Decision:

E-Vote #1 – 4/28/2023: The Foundations Phase Committee approved the proposed course name change (from “Lifecycle” to “Reproduction & Development”) and Lifecycle's revised Block Level Objectives.

<input checked="" type="checkbox"/> DECISION REQUIRED? MOVED TO E-VOTE	[6] VOTES FOR	[0] VOTES AGAINST
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Decision:

E-Vote #2 – 5/17/2023: The Foundations Phase Committee approved Lifecycle's Lessons Learned (E-21).