



## Curriculum Committee Minutes

<b>Date</b>	February 6, 2023
<b>Time</b>	4:00 – 5:30PM
<b>Co-Chairs</b>	<i>Heather McPhillips, Laura Goodell</i>
<b>Attendees</b>	<p><b>Academic Co-Chair:</b> <i>Laura Goodell</i></p> <p><input checked="" type="checkbox"/> <b>QUORUM REACHED:</b> <b>Voting Members:</b> <i>Audrey Mossman, Courtney Francis, Esther Chung, Kris Calhoun, Leanne Rousseau, Matt Cunningham, Pete Fuerst</i></p> <p><b>Guests:</b> <i>Amanda Kost, Frank Batcha, Kellie Engle, Joshua Jauregui, Scott Bailey, Kristina Dzara, Cynthia Sprenger, Desiree Jones, John McCarthy, Jordan Kinder, Edith Wang, Robin Scott, Jung Lee, Martin Teintze, Gerald Tolbert, Debbie Blackstone, Karla Kelly, Gina Franco, Michael Campion, Kathy Young, Barb Doty, Erin Gunsul, Janelle Clauser, Meghan Kiefer, LeeAnna Muzquiz, Jaime Fitch</i></p>
<b>Regrets</b>	<b>Voting members:</b> <i>Cindy Knall, Eric LaMotte, John Willford, Ryan Richardson, Zach Gallaher</i>

### Agenda

	ITEM	LEAD	TIME	ATTACHMENT	ACTION
1	Approve January Minutes	Laura Goodell	5 min	Attachment A	Decision
2	WRITE 2.0 Assessment/Grading Plan	Amanda Kost / Frank Batcha	45 min	Attachment B	Decision



1. Approve January Minutes		
<b>Discussion:</b> The meeting minutes were reviewed.		
<input checked="" type="checkbox"/> DECISION REQUIRED?	[7] VOTES FOR	[0] VOTES AGAINST
<b>Decision:</b> The Curriculum committee approved the January meeting minutes.		

2. WRITE 2.0 Assessment/Grading Plan
<p><b>Discussion:</b> The WWAMI Rural Integrated Training Experience (WRITE) Program is a Longitudinal Integrated Clerkship (LIC) that offers selected third-year medical students a mix of ambulatory and hospital training through a clinical education experience at a rural primary care teaching site. Throughout the program, WRITE students develop practice styles while learning how to treat a broad range of medical, surgical, and psychological problems. Emphasis is on the rural physician’s roles and responsibilities to diagnose, treat, and manage most health problems on a longitudinal continuing basis while calling upon the health care resources of the community.</p> <p>Over the past several years, WRITE has been revamped.</p> <p><b>Timeline</b></p> <ul style="list-style-type: none"> <li>• November 2020 - the Vice Dean for Academic, Rural and Regional Affairs charged a workgroup to make recommendations for a conjunct clerkship.</li> <li>• June 2021 – the workgroup gave a status report to Curriculum Committee.</li> <li>• <a href="#">January 2022</a> – the workgroup presented final recommendations to the Curriculum Committee and the Patient Care Phase Committee. The Curriculum Committee approved WRITE as an outpatient Longitudinal Integrated Clerkship (LIC) experience structured as a 21-to-24-week clerkship administered by the Department of Family Medicine. Twenty-one to 24 weeks is predicated on whether or not there would be an OB/GYN experience at that location. The WRITE inpatient clerkship experience would be six weeks of Internal Medicine, three weeks of Pediatrics, three weeks of Psychiatry, three weeks of OB/GYN, and six weeks of Surgery, administered independently by respective departments. The Patient Care Committee approved the learning objectives and assessment plan for WRITE 2.0.</li> <li>• <a href="#">February 2022</a> – Curriculum Committee approved WRITE’s new learning objectives and WRITE’s assessment plan as a pilot.</li> </ul> <p>WRITE faculty directors returned to Curriculum Committee to provide an update on the WRITE’s 2023 launch and present details on the assessment and grading plan. See meeting handouts for details.</p> <p><b>WRITE Grading</b></p> <p>Required elements:</p> <ul style="list-style-type: none"> <li>• Clinical encounters</li> <li>• Oral Case Presentations (OCPs) and documentation</li> <li>• Service learning/community project</li> <li>• Clerkship-based assignments</li> </ul> <p>Exams:</p>



- (MEDLIC 1) Family Medicine exam will be administered at Week 6 (third percentile is passing).
- (MEDLIC 1) Pediatrics exam will be administered at Week 12 (first percentile is passing if the student has not completed the inpatient portion of WRITE and the third percentile is passing if the student has completed the inpatient portion of WRITE).
- (MEDLIC2) Psychiatry exam will be administered at Week 4 (first percentile is passing if the student has not completed the inpatient portion of WRITE and the third percentile is passing if the student has completed the inpatient portion of WRITE).
- (MEDLIC2) OB/GYN exam will be administered at either Week 6 or Week 9 (first percentile is passing if the student has not completed the inpatient portion of WRITE and the third percentile is passing if the student has completed the inpatient portion of WRITE).

Entrustable Professional Activities (EPA) Entrustment Levels and Grading:

RIME-level	Corresponding Ranked, UWSOM Grade
Reporter	Pass
Interpreter	High Pass
Manager	Honors
Enhanced Communicator	Honors

The committee reviewed how the RIME-level will be translated into the ranked, UWSOM grading structures for the two WRITE courses (MEDLIC 1 and MEDLIC 2).

**MEDLIC 1**

- Students will need to submit two Workplace-Based Assessments (WBAs) for two of the four patient populations. Two or more WBAs at the same level are required to achieve entrustability at that level. The lowest level of entrustability across the top two patient populations is used to determine the ranked grade.
- Students are expected to receive one WBA per half-day clinical session (estimated nine per week). The total minimum WBAs needed for MEDLIC 1, assuming passing level of entrustability upon the first assessment are:

$$10 \text{ EPAs} \times 2 \text{ patient populations} \times 2 \text{ WBAs} = 40$$

**MEDLIC 2**

- Students will need to cumulatively submit WBAs for all four patient populations. WBAs submitted in MEDLIC 1 count toward this requirement. Two or more WBAs at the same level are required to achieve entrustability at that level. The lowest level of entrustability across all four patient populations is used to determine the ranked grade.
- Students are expected to receive one WBA per half-day clinical session (estimated nine per week). The total minimum WBAs needed for MEDLIC 2, assuming the student achieved a pass for two patient populations in MEDLIC 1 and achieves passing level of entrustability upon the first assessment are:

$$10 \text{ EPAs} \times 2 \text{ patient populations} \times 2 \text{ WBAs} = 40$$



**EPA Entrustability Committee**

WRITE includes patients across the lifecycle and care needs including pediatrics, adults, pregnancy/reproduction, and behavioral/mental health care. WRITE preceptors will submit Workplace-Based Assessments for 9 out of 13 Core Entrustable Professional Activities during two quarters of WRITE.

This committee is charged with:

- Advising on level on entrustment for each EPA and the basis of that entrustment.
- Providing specialty-specific expertise to ensure students are assessed on an appropriate variety of patient populations, specifically Pediatrics, OB/GYN, Psychiatric, and adult patients.
- Advising the WRITE program to ensure educational goals are being met for each of the patient populations.

Committee members do not need to be experts in competency-based medical education, as the WRITE faculty directors will provide faculty development in this area prior to the launch of the committee. Committee members do need to provide expertise in their respective fields.

The committee will meet twice a quarter to discuss student entrustment and ensure assessment is robust for all patient populations.

<input checked="" type="checkbox"/> DECISION REQUIRED?	[8] VOTES FOR	[0] VOTES AGAINST
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**Decision:** Curriculum committee approved the WRITE assessment plan as put forth by the WRITE Directors.