

## Program Evaluation and Assessment Committee (PEAC) Minutes

**Date** Tuesday, September 20, 2022

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**Time** 9:00 AM – 10:30 AM PST

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**Attendees** **Chair:** Matt Cunningham  
**Voting members:** Frank Batcha, Bekah Burns, Michael Campion, Pete Fuerst, Toby Keys, Kathleen Kieran, Sara Kim, Amanda Kost, Karen McDonough, Zak Yaffe  
**Guests:** Pam Nagasawa, Martin Teintze, Jordan Kinder, Rachel Liao, Jessica Wheeler, Jung Lee, Doug Schaad, Meg-Ann Whitney-Miller

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**Regrets** **Voting members:** Kris Calhoun, Janelle Clauser, Edith Wang, Holly Winn

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### AGENDA

	ITEM	LEAD	TIME	ATTACHMENT	ACTION
1	Approve past minutes	Matt Cunningham	5 min	Yes	Decision
2	Update on WRITE 2.0	Amanda Kost/Frank Batcha	30 min	No	Discussion
3	E20 Foundations EOP report	Matt Cunningham	55 min	Yes	Discussion

Next meeting: Thursday, October 20 @ 3:30-5:00 PM PST

### 1. Approve past minutes

Decision: Quorum met – meeting minutes for May approved.

Action: none

### 2. Update on WRITE 2.0 (0:02:30)

Discussion: WRITE program being refreshed – updates will debut with new clinical year in March/April of 2023. Amanda and Frank to present progress to date.

- Amanda provides EPA workgroup updates via PowerPoint presentation
  - Amanda reviews workgroup charge and ongoing timeline of work
  - Amanda highlights completed tasks and progress achieved over the last few months
    - Reviewed entrustment scales and piloted a scale for WBA
    - Members discuss Elenra capacity and options for real time delivery of student evaluations to preceptors
  - Frank adds that his experience with the WBA pilot was very smooth
  - Further updates to be provided to the PEAC committee at a future meeting – likely in January.

Decision: none

Action:

### 3. E20 Foundations EOP report

Discussion: Matt leads discussion on EOP report, with goals of getting feedback and answering questions about the data. Is this report telling us what we need to know?

- Summary for E20 cohort
- *Block grades*
  - Matt discusses data interpretation based on “Average block grades by site” chart.
  - This chart gives a useful view of site to site and block to block comparative analysis.
- E20 blocks question data reviewed.
- *Thread scores*
  - Matt discusses summary data and provides context for question data and how each thread is impacted.
  - Grades for each thread are collapsed and summarized by term.
- Historical data reviewed – Matt says this data has been consistent over the years.
- *Physician Tasks* data reviewed
  - NBME divides questions into 4 categories
  - Table shows percentage of questions for each block/category
- *Application/Recall* data reviewed
  - Matt explains that he and the assessment team discuss and approximate which questions fall into the each Physician Task or Application/Recall category.

- *Item difficulty*
  - This is a new addition to the report which shows analysis of distribution of difficulty across all blocks.
  - Matt shares that he and the team are placing some focus on what a “good distribution of difficulty looks like”.
- *Course Evaluations*
  - Matt reviews E20 response rates by site.
  - Overall student survey burden and response patterns discussed.
  - “Block as a whole” ratings data reviewed.
  - Student workload burden data is reviewed.
    - Is there a goal (number of hours/week) in mind for how much time students are expected to spend outside of class?
  - Thread rating data reviewed – overall, ratings are positive.
  - FCM Summary milestone data reviewed.
  - Foundations 2 OSCE results reviewed – scores consistent with historical data.
  - CBSE results reviewed – scores slightly below national average.
  - Foundations End of Phase Survey
    - Student satisfaction data discussed and reviewed.
    - Matt asks for feedback as to whether curricular pieces of survey are valuable or redundant?
    - Matt and Sara to separately discuss how collaboration of data analysis between their teams would be productive.
  - Matt to present EOP report to Foundations committee next week.

Action: none