

Program Evaluation and Assessment Committee (PEAC) Minutes

Date Thursday March 17, 2022

Time 3:30 PM – 5:00 PM PST

Attendees **Chair:** Matt Cunningham
Voting members: Bekah Burns, Michael Campion, Sara Kim, Amanda Kost, Karen McDonough, Edith Wang, Mark Whipple, Holly Winn, Zak Yaffe
Guests: Pam Nagasawa, Lida Lin, Doug Schaad, Signe Burchim, Heather McPhillips, Kellie Engle, Jordan Kinder, Jung Lee

Regrets **Voting members:** Frank Batcha, Pete Fuerst, Toby Keys, Kathleen Kieran, Anita Samuel, Elizabeth Stein, Martin Teintze

AGENDA

	ITEM	LEAD	TIME	ATTACHMENT	ACTION
1	Approve past minutes	Matt Cunningham	5 min	Yes	Decision
2	Clerkship Grading Project	Matt Cunningham	10 min	No	Discussion
3	WRITE 2.0 Assessment	Amanda Kost	60 min	Yes	Discussion

Next meeting: Thursday, April 21, 3:30-5:00 PM PST

1. Approve February minutes

Decision: Quorum not met – minutes to be reviewed at a later time.

Action: none

2. Clerkship Grading Project (0:00:40)

Discussion: Matt provides update on discussion between Curriculum Committee and Patient Care Committee on PEAC recommendations. Matt shares power point presentation.

- Recommendation 1a: “Departments should adopt a percentage weighting system...” will be adopted but not implemented until 23-24 clerkship year.
- Recommendation 1b: “The final exam weight can be different by department...” will be adopted but not implemented until 23-24 clerkship year.
 - Patient Care Committee will set the cap on exam weight
- Recommendation 2: “UWSOM should set a uniform standard for passing final exams...” will be adopted and implemented immediately.
 - Patient Care Committee set standard at 3rd percentile
- Recommendation 3: “UWSOM should discontinue the use of final exam performance thresholds...” will be adopted and implemented immediately.
- Recommendation 4: “UWSOM should explore making broad changes to clerkship grading...” this will be part of an ongoing discussion - no immediate plans for implementation.

Decision: none

Action:

3. WRITE 2.0 Assessment (0:08:15)

Discussion: PEAC members to review and discuss changes to WRITE (WWAMI Rural Integrated Training Experience). Amanda Kost leading the discussion.

- Amanda and Frank Batcha will be implementing new version in the 23-24 clerkship year.
- Pilot currently in development and will be conducted with a key group for data analysis.
- Amanda discusses EPAs (Entrustable Professional Activities) and workplace based assessments survey to gather information and feedback from students.
 - Members discuss changing the delivery of the assessment survey from Google forms to Elentra or something similar to better capture and analyze student input.
 - EPAs are currently mapped to program level objectives and competencies but there is room for improvement on follow up data analysis.
 - How can faculty members become more familiar and better engaged with EPAs?
 - There is a plan to incorporate this into upcoming faculty development sessions.

- Amanda shares EPA pilot developers guide from AAMC website which includes a flowchart providing direction for the assessor.
- How can students better understand performance expectations and how they're being assessed using this tool?
 - How to be sure that this assessment will be equitable to all students?
- Amanda is hoping some PEAC members will join her in a work group to address important questions and challenges and brainstorm the best way forward. Any volunteers please reach out to Matt or Amanda.

Action: none