

## Foundations Committee Minutes

<b>Date</b>	March 28, 2022
<b>Time</b>	4:00 – 5:30PM
<b>Co-Chairs</b>	<i>Edith Wang, Matt Cunningham</i>
<b>Attendees</b>	<b>Academic Chair:</b> <i>Matt Cunningham</i> ; <b>Executive Chair:</b> <i>Edith Wang</i>
<input checked="" type="checkbox"/> QUORUM REACHED: 10	<b>Voting Members:</b> <i>Amanda Kost, Cassie Cusick, Libby Parker, Gerry Groggel, Leo Wang, Michael Stephens, Natasha Hunter, Rebekah Burns, Shannon Uffenbeck</i> <b>Guests:</b> <i>Max Kullberg, Brent Wisse, John Willford, Kellie Engle, AnnaLiss Jacobsen, Peter Fuerst, Julien Goulet, Sarah Sanghavi, Rachel Liao, Kelley Goetz, Jaime Fitch, William Sayres, Jung Lee, Andy Luks, Michael Campion, Brant Schumaker, Kathy Young, Karen McDonough, Esther Chung, Doug Schaad, Gina Campelia, Martin Teintze, Sara Kim, Meghan Kiefer</i>
<b>Regrets</b>	<b>Voting members:</b> <i>Catrin Pittack, George Hodges, Holly Martinson, Isabela Covelli, Madelyn Boslough, Ruxandra Ionescu, Vicky Le</i>

## Agenda

	ITEM	LEAD	TIME	ATTACHMENT	ACTION
1	Approve February minutes	Matt Cunningham	2 min	Attachment A	Decision
2	E-votes passed: <ul style="list-style-type: none"> <li>Approve January minutes</li> <li>Endorse revisions to the Academic Grading policy</li> <li>Approve revisions to the <a href="#">Foundations Phase Remediation for Blocks and Threads Policy</a></li> </ul>	Matt Cunningham / Edith Wang	3 min		Announcement
3	Fundamentals of Medical Science & Research: New Block Presentation	Max Kullberg / Brent Wisse	30 min	Attachment B	Decision
4	Policy Updates: <ul style="list-style-type: none"> <li>Extracurricular Clinical Experience Policy</li> <li>Attendance and Absentee Policy</li> </ul>	Matt Cunningham / Edith Wang / Kellie Engle	35 min	Attachment C, D	Decision
5	Block and Thread Name Changes	Edith Wang	20 min	Attachment E	Discussion / Decision

**Next Meeting: April 25, 2022 at 4PM**

1. Approval of February Minutes

**Discussion:** The committee reviewed the February meeting minutes.

DECISION REQUIRED?

[10] VOTES FOR

[0] VOTES AGAINST

**Decision:** The Foundations committee approved the February meeting minutes.

2. E-Votes Passed

**Discussion:** Quorum was not reached at the February meeting. The Foundations Committee approved the following motions via e-vote:

- Approved January minutes
- Endorsed revisions to the Academic Grading policy
- Approved revisions to the [Foundations Phase Remediation for Blocks and Threads Policy](#)

3. Fundamentals of Medical Science & Research: New Block Presentation

**Discussion:** Faculty presented the new Fundamentals of Medical Science & Research (FMR) block for the E-22 cohort and subsequent classes. A summary of changes include:

**Block Learning Objectives (BLOs)**

- Wordsmithing changes included updating language and adding titles to BLOs.
- BLOs # 9, 10, and 11 cover Research Methods and were combined into BLO #8: "Distinguish among the major types of research study designs, interpret measures of effect in randomized trials and observational studies, appraise potential causal relationships in studies of disease etiology, understand roles of and interpret studies of screening and diagnosis, incorporate results of systematic reviews and meta-analyses as part of evidence base, and be able to understand common statistical measures used for clinical research."
- Added language to BLO #5, which allowed for the elimination of BLO #6.

**Thread Changes**

- The allotted hours for the Human Form & Function (HFF) thread were reduced from 15 to nine hours, due to the lack of cadavers or an anatomy lab section in the first summer.
- The HFF embryology and adult body plan was expanded into three sessions.
- Histology/Pathology removed the breast cancer tumor board parts 1 and 2 and replaced this with virtual microscopy and special senses. Special senses will cover some of the content that was removed from the Mind, Brain, Behavior (MBB) block.

**Assessment Changes**

- HFF pin tests have been removed due to lack of anatomy lab.
- Research Methods material will be incorporated into weekly tests.
- The cumulative final will be held on the Friday before Labor Day weekend to promote student wellness.
- Non-exam, graded components include: 3% for the Theme day and 5% for the IRAT.

**Themes**

- Theme hours are scheduled after the cumulative final, both to promote student wellness and to cover clinical content after Immersion for integrative and synergistic purposes.

**Course Materials**

- Students identified Biochemistry as a weakness in 2021. Course materials have been updated, making them less overwhelming and more interactive.
- Students requested more exam-like practice questions. Resources developed by UW students will help fill these gaps.

**Test Reviews and Q/A Sessions**

- Students requested more equity across sites in availability of review sessions. Faculty have developed review videos and slide decks for each week, which will work as the base for weekly Q/A sessions.
  - Curriculum leadership emphasized that these sessions must be student-led. The School and FMR faculty need to be clear in communications to students that these are Q/A sessions, not review sessions.

<input checked="" type="checkbox"/> DECISION REQUIRED?	[10] VOTES FOR	[0] VOTES AGAINST
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**Decision:** The Foundations committee approved the new Fundamentals of Medical Science & Research block

**4. Policy Updates**

**Discussion:** In light of the sweeping changes to the Foundations Phase curriculum in 2022, a number of UW School of Medicine policies need to be updated. The committee reviewed suggested revisions to two policies:

**Extracurricular Clinical Experience Policy**

- Add the following sentence to the policy statement: **“Students cannot participate in extracurricular clinical experiences between the end of Lifecycle and taking Step 1.”**

**Attendance & Absentee Policy**

- Remove the COVID-19 pandemic disclaimer for the 2021-2022 academic year.
- Remove class meetings from the list of components students are expected to attend and actively participate in. This policy covers curricular components of the Foundations Phase, class meetings are not a curricular component and are managed by the Student Affairs team.
- Add a list of components. **“Students are required to attend:**
  - Labs
  - Sessions where patients are present
  - Small group sessions
  - Other sessions at the discretion of the block, thread or theme leader.”
- Link to the Extracurricular Clinical Experience Policy

The committee discussed adding “local Foundations Deans” to the last bullet point.

See meeting handouts for details.

<input checked="" type="checkbox"/> DECISION REQUIRED?	[9] VOTES FOR	[1] VOTES AGAINST
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**Decision:** The Foundations committee approved revisions to the Extracurricular Clinical Experience Policy

<input checked="" type="checkbox"/> DECISION REQUIRED?	[9] VOTES FOR	[0] VOTES AGAINST
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**Decision:** AMENDMENT TO THE ATTENDANCE & ABSENTEE POLICY: The Foundations committee approved revising the last bullet point to read: "Other sessions at the discretion of the block, thread or theme leader, or the local Foundations Dean"

DECISION REQUIRED? [9] VOTES FOR [1] VOTES AGAINST

**Decision:** The Foundations committee approved revisions to the Attendance & Absentee Policy

### 5. Block and Thread Name Changes

**Discussion:** Faculty are requesting name changes for the following block, theme, and thread:

Current Name	New Name	Implement for:	Notes
Air, Fluids and Salts	Respiration and Regulation	E-22	This block is scheduled for Spring Quarter 2023
Introduction to Medicine, Health and Society	Medicine, Health and Society 1	E-22	
Medicine, Health and Society	Medicine, Health and Society 2	E-22	
Human Form and Function (HFF)	Anatomy and Embryology	E-23	Will remain HFF for E-22 cohort

Important notes:

- Regional campuses can implement changes for spring quarter 2023 for Air, Fluids and Salts and the Medicine, Health and Society components but need to know the University of Washington Curriculum Committee's decision ASAP.
- Updating a thread name is a heavy lift for the short-staffed Curriculum Team and is not feasible to implement for the E-22 cohort. Implementing this change includes:
  - Changing all references in various materials (across UW Medicine, UW School of Medicine, and the regional sites' websites)
  - Completing course change applications at all sites
  - Revising all syllabi, course packs, and canvas sites across all blocks
  - Revising UWSOM policies that mention the thread

HFF faculty agree with an E-23 cohort rollout. The HFF group will work with the Curriculum Team on a timeframe and plan for implementation.

DECISION REQUIRED? [8] VOTES FOR [1] VOTES AGAINST

**Decision:** The Foundations committee approved the requested name changes, including 1. The block name from "Air, Fluids, And Salts" to "Respiration and Regulation" for the E-22 and subsequent cohorts. 2. The theme name from "Introduction to Medicine, Health and Society" to "Medicine, Health and Society 1" for the E-22 and subsequent cohorts. 3. The theme name from "Medicine, Health and Society" to "Medicine, Health and Society 2" for the E-22 and subsequent cohorts. 4. The thread name from "Human Form and Function" to "Anatomy and Embryology" for the E-23 and subsequent cohorts.