

## Foundations Committee Minutes

<b>Date</b>	January 25, 2022
<b>Time</b>	9:00 – 10:30AM
<b>Co-Chairs</b>	<i>Edith Wang, Matt Cunningham</i>
<b>Attendees</b>	<b>Academic Chair:</b> <i>Matt Cunningham</i> ; <b>Executive Chair:</b> <i>Edith Wang</i>
<input checked="" type="checkbox"/> QUORUM REACHED: 13	<b>Voting Members:</b> <i>Cassie Cusick, Catrin Pittack, Libby Parker, Gerry Groggel, Holly Martinson, Leo Wang, Madelyn Boslough, Michael Stephens, Natasha Hunter, Rebekah Burns, Shannon Uffenbeck, Vicky Le</i> <b>Guests:</b> <i>Nick Cheung, Kellie Engle, Bruce Silverstein, Jaime Fitch, Kristen Hayward, John Willford, Michael Campion, Jordan Kinder, Peter Fuerst, Doug Schaad, Martin Teintze, Anna Liss Jacobsen, Karla Kelly, Janelle Clauser</i>
<b>Regrets</b>	<b>Voting members:</b> <i>Amanda Kost, George Hodges, Isabela Covelli, Ruxandra Ionescu</i>

## Agenda

	ITEM	LEAD	TIME	ATTACHMENTS	ACTION
1	Approve November minutes	Matt Cunningham	5 min	Attachment A	Decision
2	Welcome new members: <ul style="list-style-type: none"> <li>• Michael Stephens (E&amp;H, Spokane)</li> <li>• Shannon Uffenbeck (MCBD, Alaska)</li> <li>• Elizabeth (Libby) Parker (Path/Histo, Seattle)</li> <li>• Madelyn Boslough (Student, Alaska)</li> </ul>	Edith Wang / Matt Cunningham	5 min		Announcement
3	Curriculum Committee vote on 12/6/2021: Health impacts of climate change	Edith Wang / Matt Cunningham	10 min		Announcement
4	Foundations 2022 Update	Edith Wang	30 min		Discussion

**Next Meeting: February 22, 2022 at 9AM**

1. Approval of November Minutes

**Discussion:** The committee reviewed the November meeting minutes.

<input checked="" type="checkbox"/> DECISION REQUIRED?	[10] VOTES FOR	[0] VOTES AGAINST
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**Decision:** The Foundations committee approved the November meeting minutes.

2. Welcome New Members

**Announcement:** The governance committees have an annual election process for open seats on the phase committees (Foundations Committee, Patient Care Committee, and Explore & Focus Committee) and for the Curriculum Committee. This includes faculty and student members. Interested individuals are asked to submit a statement of interest for review by one of two nominating committees:

- A Faculty Nominating Committee - a subcommittee of individuals from the Curriculum Committee (the two chairs and three volunteers).
- OR
- A Student Nominating Committee - including one Foundations or Clinical dean, one Student Affairs dean, and two Medical Student Association (MSA) representatives (one from Seattle and one from the WWAMI region).

The nominating committees recommend candidates to fill the vacancies. These individuals are then reviewed and ratified by the Curriculum Committee.

A very warm welcome to the newest voting members of Patient Care Phase Committee:

- Michael Stephens (E&H, Spokane)
- Shannon Uffenbeck (MCBD, Alaska)
- Elizabeth (Libby) Parker (Path/Histo, Seattle)
- Madelyn Boslough (Student, Alaska)

You can view the current membership roster [here](#).

3. Curriculum Committee vote

**Announcement:** At the December 6, 2021 Curriculum Committee meeting, the committee voted to “recognizes climate change is an important aspect of the curriculum and, if possible, should be implemented into the E-22 curriculum and beyond. The Curriculum Committee will charge a workgroup to address these goals.”

If you are interested in joining the workgroup, e-mail the Curriculum Team at [somgov@uw.edu](mailto:somgov@uw.edu).

4. Foundations 2022 Update

**Announcement:** In Fall 2019, the U.S. Department of Education updated guidelines that require all quarters to be 9-13 weeks. The UW School of Medicine was out of compliance. Work to come into compliance started in Spring 2020. The Foundations 2022 renewal leadership gave an update on guiding principle #5 approved by Curriculum Committee: “Threads need a larger and more integrated presence in blocks.”

This guiding principle has evolved into the following:

- Threads should have a larger and more systematic/consistent presence in each block.
- Curriculum leadership should develop a framework for block/thread planning that can be applied by block and thread leaders to determine how best to teach relevant thread material within a block.

A Foundations Workgroup representing a variety of UWSOM stakeholders reviewed the current thread structure and hours allocation. The following findings came out of the workgroup:

- Assessment structure – uneven and sometimes unknown distribution of thread questions; thread assessment should be more independent
- Time devoted to threads should not be determined by block leads
- Students want clarity on what thread content they are responsible for
- Value to tracking thread performance

#### Fall 2021 Work

- Working with blocks and threads to ensure content has home and reflects guiding principles approved by Curriculum Committee
- Coordinating with Academic Learning Technologies/Instructional Design and Block/Theme/Thread faculty to translate the vision into guidelines for developing 2022 Foundations Curriculum
- Integrations workgroup formed: created course objectives and developed working model for curricular structure and content
- Met with students to review concerns with current thread assessment structure

#### 2022 Thread Hours

- Foundations 2022 renewal leadership have met with all threads to review their content, current hours, and requested hours and content in depth
- These requests have been balanced with the needs of blocks to develop hours allocation in each course
- Working with Themes and Oncology leads to review their longitudinal content needs
  - The goal is to think about Oncology from an overarching standpoint, add consistency across the blocks, and support the blocks.
- Suggest development of formalized process for changes to thread hours in future years

In the coming days, the Foundations 2022 renewal leadership will distribute schedules and hour assignments to block and thread leads. Block and thread leads are encouraged to reach out to Dr. Edith Wang and Dr. Meghan Kiefer with feedback.

The Foundations 2022 retreat is scheduled to be in-person March 14-15<sup>th</sup>. Faculty who completed the previous retreat survey, do not need to fill it out again.