

E&F Scheduling Orientation



Featuring:

Student Affairs & Curriculum

Goals

- Overview of the 4th year planning process
- Introduction to the teams supporting you & their roles
- High level content overview by area

Comprehensive UWSOM 4th Year Planning Website

education.uwmedicine.org/curriculum/by-phase/clinical/explore-and-focus/guide-to-4th-year-planning/

4th Year Planning Components & Teams

Component	Ask
Graduation Requirements & Away Rotation Registration	Registrar: somreg@uw.edu
What are APCs and APC Sub-Is	Curriculum: medevalu@uw.edu
Specialty Decision Making, Residency Application Planning & Interviews	Career Advising: medadv@uw.edu
Step 1 & Step 2 CK	Academic Support: somlearn@uw.edu
Manage of residency applications and Match systems & accommodation oversight	Sarah Wood: sewood@uw.edu
Financial Aid, Budgets, Aid Disbursements	Financial Aid: somfao@uw.edu

CAREER ADVISING

Tonja Brown: SPKN & ID

Linh Ngo: AK, MT & Olympic College

Sarah Thomson: Cascade College & WY

Email: medadv@uw.edu

4th Year Career Planning Website

education.uwmedicine.org/career-advising/resources/4th-year-planning/

Career Advising

Our Role

- General Career Advising (not specialty specific)
- Career Planning including Parallel Planning
- Specialty Decision Making Process
- Residency Application Planning and Strategies
- Appointments: <https://uwsom-careeradv.12twenty.com/>

Ask Us About

- Planning 4th year with 2 specialties
- Planning for specialty exploration & career decisions
- Step scores & career paths
- Maximizing likelihood of matching
- Preparing a competitive residency application
- Connection with Specialty Career Advisors

Career Planning Components to Focus on Now

Start [Parallel Planning](#) for Specialties of Interest

- Identify two specialties by end of 3rd year - one should be lesser competitive
- Review [Specialty Career Advisors FAQ](#) for advice on E&F scheduling and residency applications

Anticipate Residency Interview Season: October – January

- Plan for a minimum of 4 weeks off for interviews. 6-8 weeks (two blocks off) preferred
- Review [Specialty Career Advisors FAQ](#) & [NRMP Director Survey](#) for interview timelines by specialty

Application Components To Make Progress On Now

Continue to Request [Letters of Recommendation](#)

[Update Your CV](#): use the CV template & attend a weekly Group Review Session

ACADEMIC SUPPORT

Dr. Erica Brice and Dr. Yvonne Tyler

Email: somlearn@uw.edu

Academic Support

Our Role

- Support students with preparation for Step 2 CK
- Tutoring Services
- Appointments: <https://uwsom-studentaffairs.as.me/>
- Website: <https://education.uwmedicine.org/student-affairs/academic-support/>

Ask Us About

- Planning & Registration for Step 2 CK
- Creating a Study Plan for Step 2 CK
- Study Resources
- Tutoring Groups

Step 2 CK

- Step 2 CK: Assesses ability to apply medical knowledge, skills, and understanding of clinical science essential for the provision of patient care under supervision. Emphasis on health promotion and disease prevention.
- Deadline: June 30, 2022
 - OR for expanded students, within 12 weeks of completing patient care phase
- On average students take 4-6 weeks to study
- Step 2 CK study calendar example can be found here under "Step 2 CK resources"
 - <https://education.uwmedicine.org/student-affairs/academic-support/>

PROACTIVE ADVISING

Brenda Martinez
Email: somproadv@uw.edu

Proactive Advising

My Role

- Additional support and advising for expanded MS4s
- Provide holistic advising to ensure successful progression through medical school
- Collaborate with Career Advising & College Mentors

Ask Me About

- General scheduling questions for expanded students
- Questions about how to plan to meet STEP 1 & 2 deadlines when working on your E&F schedule
- If expanded, and you're planning on not being enrolled for two or more quarters – leave of absence needs to be processed
- CBSR students who have questions about outstanding 3rd year rotation & how it relates to E&F scheduling
- Considering taking a leave of absence (LOA)

REGISTRAR

Tara Gates, Maggie Tarnawa,
Gloria Rayo & Erika An

Email: somreg@uw.edu

Registrar

Our Role

- Schedule clerkships
- Monitor student progress through curriculum
- Audit schedules
- Manage the VSAS/VSLO application system
- Process USMLE registration paperwork

Ask Us About

- Building schedule
- Applying to away rotations process
- Graduation audits
- Provide information about SOM registration policies

Explore & Focus Scheduling Overview

- Clinical Graduation Requirements
 - Emergency Medicine (8 credits)
 - Neurology (8 credits)
 - Sub-Internship (Sub-I) (8 credits)
 - Advanced Patient Care (APC) (8 credits)
 - Clinical Electives (40 credits)
- Open Scheduling
 - When the scheduling appointments conclude, we will begin Open Scheduling where students may change their clerkship schedules (add/drop 6 weeks prior to the start date) throughout the year. Student may also add Away/Special Assignment electives at this time.
- Scheduling details to come in second webinar.

CLINICAL CURRICULUM

Gina Franco & Erin Gunsul

Email: medevalu@uw.edu

Clinical Curriculum

Our Role

- SOM Policy and Graduation Requirements
- Special Assignment Electives (aka Away Rotations)
- Explore & Focus Clerkship Catalog
- <https://education.uwmedicine.org/curriculum/by-phase/clinical/>

Ask Us About

- SOM Policy Questions
- General Info about Graduation Requirements
- General Info about APCs/APC-Sub-Is
- Completing your Special Assignment Elective Application

Advanced Patient Care Clerkship Definitions

UW SOM requires one APC and one APC-S (sub-internship) for all students

- Four-week, full-time clinical experience
- Advanced level of functioning in the clinical setting
- Can be Primary or consultative
- Primary care or specialty-based
- Opportunity to demonstrate skills and learning about a specialty
- Must be UW clerkship (i.e. away rotations do not apply)

Advanced Patient Care Clerkships (APCs) and Sub-Internships (APC-Ss)

APCs

- Regular supervision
- Feedback
- Inpatient/outpatient/combo
- Care responsibility within limits of the specialty
- Team integration
- Faculty and sometimes residents

APC-Sub-Internships

- Regular supervision
- Feedback
- Inpatient/outpatient/combo
- Preparation for internship
- Primary responsibility for patient
- Integral part of the team
- Often with teams that include fellows, residents and faculty

CLERKSHIP ADMINISTRATORS

Website:

<https://education.uwmedicine.org/curriculum/by-phase/clinical/clerkship-contacts/>

Clerkship Administrators

Our Role

- Administer clerkships for department
- Credential students

Ask Us About

- Permission-only clerkships
- Clerkship specific questions that are not answered in the clerkship catalogue
- Credentialing requirements

FINANCIAL AID

Diane Noecker & Tabitha Jungck

Email: somfao@uw.edu

Financial Aid

Our Role

- Financial Aid budget adjustments
- Processing Summer Financial Aid
- Monitoring clerkship start dates for aid disbursement
- Monitoring credits for correct aid and budgets
- Loan repayment counseling

Ask Me About

- What changes in aid when it's half time vs. full time?
- Do I get aid if I am only taking TTR?
- When will my aid disburse?
- Can I add the cost of residency applications?
- How do I pay for residency interview costs?

GENERAL RESOURCES



Tentative Timeline

- February-March 2022: VSAS/VSLO opens for Away rotations
- June 30 2022: Step 2CK deadline
- August – September 2022: SF Match application
- September 2022: Residency applications due in ERAS
- October – January 2022: Interview season
- October 2022: Military Applications & Rank Lists due
- February 2023: SF Match Rank Lists due and Match results released
- February 2023: NRMP Rank Lists due
- March 2023: ERAS Match & SOAP week
- May 2023: Transition to Residency [required]
- May 2023: Physician's Oath & Hooding Ceremony
- June 2023: Graduation

Resources to Complement the [Comprehensive UWSOM 4th Year Planning Website](#)

- [4th Year Career Planning](#) website
- [NRMP Director Survey](#) – review both 2020 and 2021 versions
- [Explore & Focus Curriculum Website](#)
 - Permission-only Clerkships, APCs/Sub-Is, Special Assignment Electives and more!
 - [Explore & Focus Clerkship Catalog](#)
- [Graduation Requirements](#)
- [Graduation Audit Report](#)

Upcoming Registration & Curriculum Events

- **Part 2 Webinar on E&F Scheduling**
 - Wednesday, September 22nd, 6-7PM PST

- **Registration & Scheduling Office Hours**
 - Tuesday, September 28th, 5:30-7:00 PM PST
 - Tuesday, October 5th, 11:30-1:30 PM PST

QUESTIONS?

