

COMPLIANCE REQUIREMENTS POLICY

The School of Medicine's clinical affiliation agreements with healthcare facilities providing clinical training as part of the medical education program, contractually obligates the School of Medicine to ensure that all students in clinical training meet compliance requirements to ensure patient safety. The School of Medicine is contractually prohibited from sending a student to clinical educational facilities if the student is non-compliant with these requirements. Allowing a non-compliant student to see patients in a clinical setting violates the School of Medicine's contractual obligations, compromises the safety of the patients, could expose the school to lawsuits and permanently damage the school's reputation within the WWAMI healthcare community.

Purpose and Scope

The School of Medicine's clinical affiliation agreements with healthcare facilities providing clinical training as part of the medical education program, contractually obligates the School of Medicine to ensure that all students in clinical training meet compliance requirements to ensure patient safety. The School of Medicine is contractually prohibited from sending a student to clinical educational facilities if the student is non-compliant with these requirements. Allowing a non-compliant student to see patients in a clinical setting violates the School of Medicine's contractual obligations, compromises the safety of the patients, could expose the school to lawsuits and permanently damage the school's reputation within the WWAMI healthcare community.

Policy Statement

All matriculated medical students, including those enrolled in concurrent degree programs, on an approved expansion of the medical education program and those on a leave of absence, must achieve and maintain compliance with the School of Medicine's essential compliance requirements policy, procedures and guidelines through the entirety of their tenure in the medical school program.

Essential compliance requirements include the following:

- Basic Life Support (BLS) Certification – every 2 years
- Criminal Background Check (CBC) and associated consent form – every 2 years
- Universal Precautions/Infection Control Training - annually
- Immunizations – pre-matriculation requirements followed by annual flu shots
- Data Stewardship and PCISA form - annually
- HIPAA Training – one time requirement at matriculation
- Castlebranch Compliance Tracker – one time requirement at matriculation

Students who are non-compliant with essential compliance requirements will cease to be in good standing, at which point they may be disenrolled from clinical coursework and will not be allowed to train in patient care settings until they have regained compliant status and have met with the appropriate dean. Non-compliant students may need to reschedule coursework and training, resulting in an expansion of the medical education program. Non-compliant students may have their financial aid withheld and registration holds applied to prevent enrollment. Non-compliance with essential compliance requirements may be considered by the Student Progress Committee when a student's record is under committee review.

Compliance Requirements, Procedures and Guidelines

Students are expected to track their own compliance due dates and update items needing renewal prior to the six-week block in which they expire. Students' compliance status is monitored by the Academic Affairs Office, and students are notified when they need to update their status. Students who maintain a record of timely compliance throughout medical school will be awarded the Personal Accountability and Commitment to Patient Safety Certificate of Recognition.