Summary for Away Rotation Process

Complete away rotation application, complete requirements and apply to host institution.

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Recieve formal acceptance for away rotation from host institution.

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Contact UW SOM Department Administrator to confirm availability to recieve credit from the UW department.

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When approved by Clinical Curriculum, an availability spot for your rotation will be created in eValue and Curriculum will send you an approval email.

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Departmental Administrator will forward signed Special Assignment Elective application to Clinical Curriculum for review.

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Submit a Special Assignment Elective application form **DIRECTLY** to the department to sign off.

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Forward Clinical Curriculum approval email to somreg@uw.edu.

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Complete a Clinical Schedule Change Form to add your away rotation in eValue (and make other schedule changes as necessary).

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Registration office will confirm addition of your away rotation to your eValue schedule.

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UW Clinical Department will recieve completed evaluation and record final grade with Registration Office.

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Host institution will complete evaluation form after completion of away rotation.

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Complete your away rotation at host instiutition.