

STUDENT  
AFFAIRS



CLINICAL  
CURRICULUM



CAREER  
ADVISORS

# Away Rotations 2022-2023

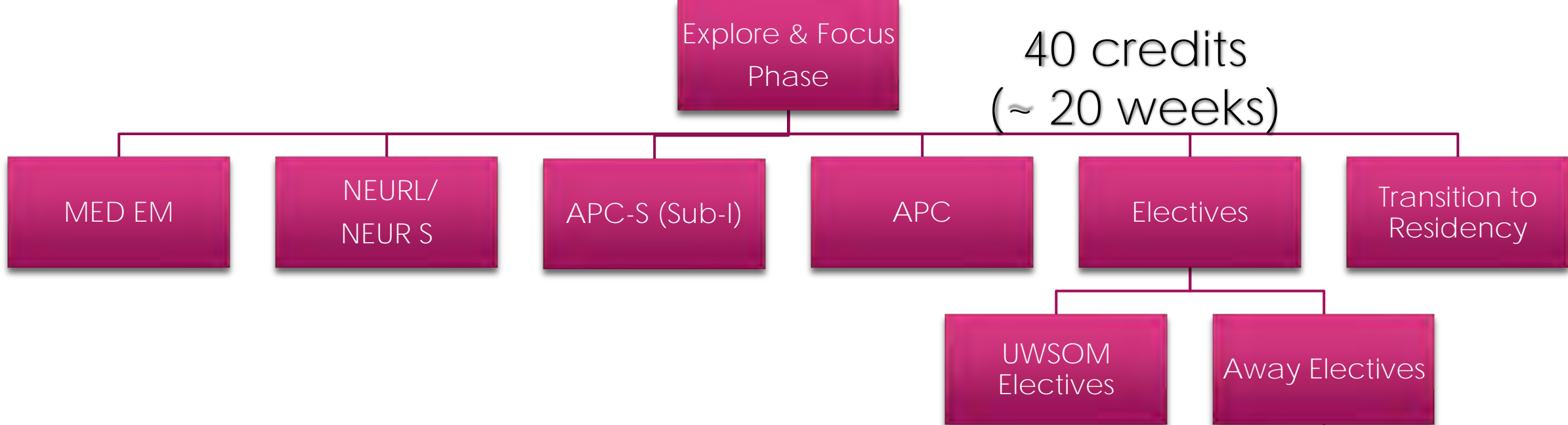


# Presentation Overview

- ❖ Away Rotation Overview
- ❖ Away Scheduling Process
- ❖ Career Advising
- ❖ Away Q&A

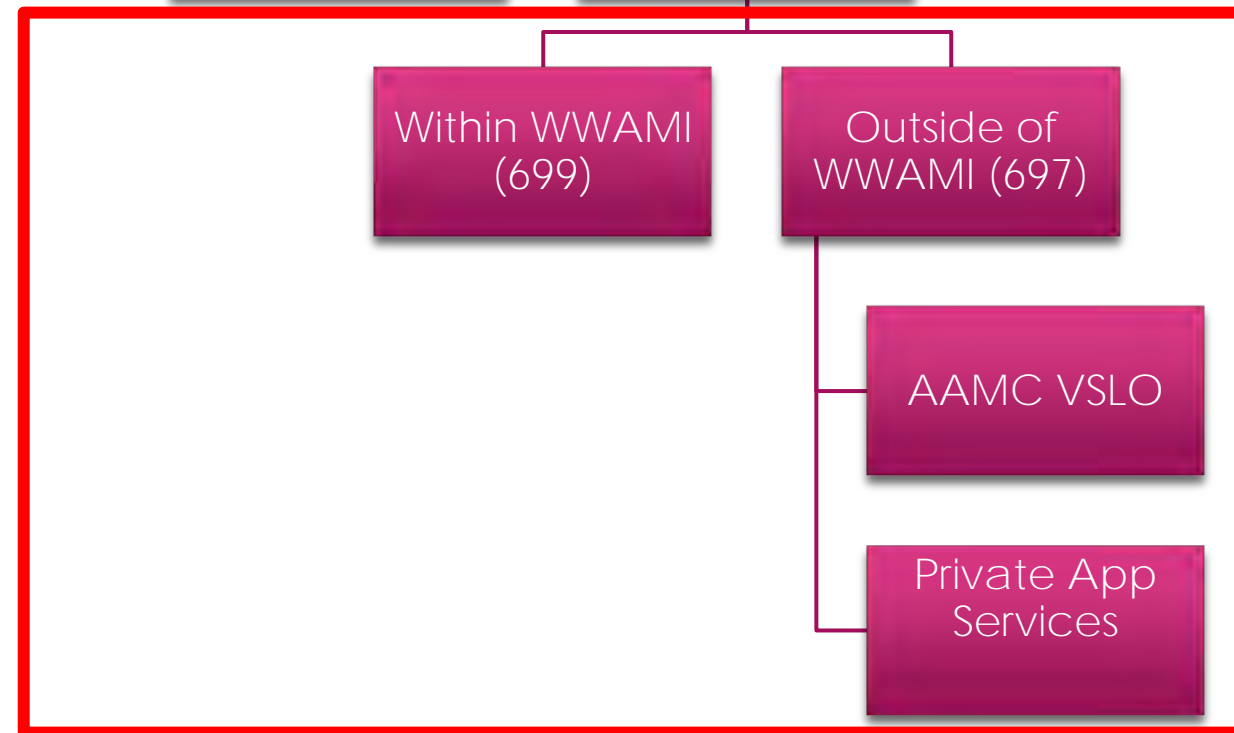
# Away Rotation Overview

- ❖ A clinical rotation at a site that's not affiliated with the UWSOM (697 non-WWAMI, 699 within WWAMI)
- ❖ Most are through AAMC Visiting Student Learning Opportunities (VSLO) but some have a private application service (contact [somreg@uw.edu](mailto:somreg@uw.edu))
- ❖ Not a graduation requirement but can count towards graduation requirements
- ❖ Review [UWSOM Specialty Guides](#) for specialties that recommend Away rotations e.g. highly competitive specialties.
- ❖ Purpose: Increase competitiveness for residency application, “audition” rotations, seek additional exposure outside UWSOM, personal reasons such as geographical needs.



## UWSOM Curriculum Requirements

Away rotations can not be used to fulfill EM, Neuro, APC and APC Sub-I requirements



# General Timeline

- ❖ Winter Quarter – VSLO access and prepare applications
- ❖ Program catalogs open early March. Peak application time is April/May.
- ❖ Most away rotations will be taken Summer through early Autumn Quarter
- ❖ June 2023 Grads' expected grad date: 6/9/2023
- ❖ June 2023 Grads' Clinical Cut-Off: 5/6/2023
  - Themes in Medicine W7 6/20-6/24/2022 (between SPR and SUM quarter)
  - Transition to Residency: Mid to End of May 2023, leading up to Physician's Oath and Hooding Ceremony.
  - Quarter Dates "Within the 12-week quarter and cannot overlap with breaks or extend into the quarter" Case-by-case exceptions for 697's

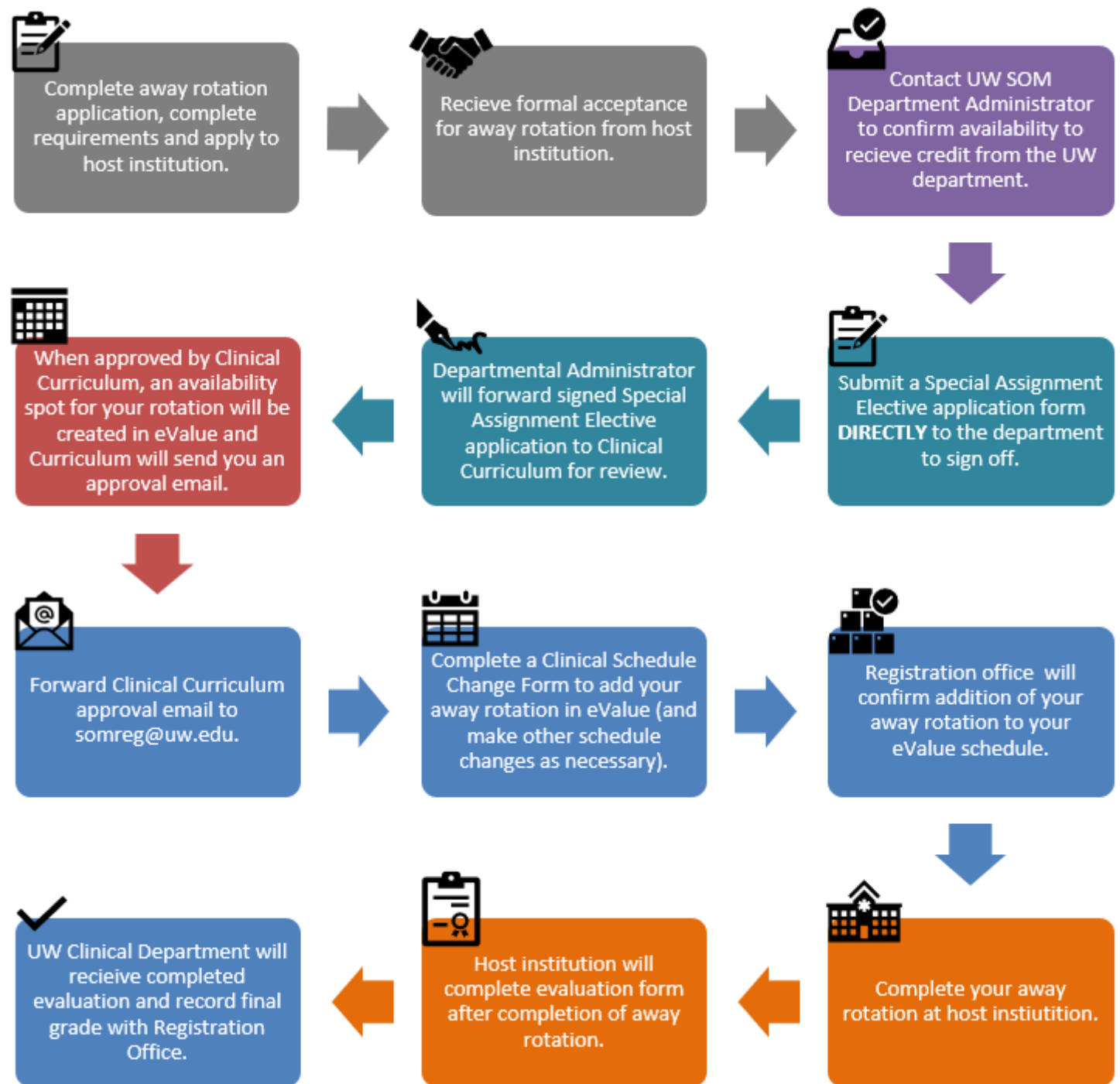
SUMMER QUARTER 2022				
SOM Start: 06/27/22; SOM End: 09/16/22				
UW Start: 06/20/22; UW End: 08/19/22				
DATE	2	4	6	12 weeks
20-Jun				E19: Themes in Medicine Week 7 6/20-6/24/2022 E20: Themes in Medicine Week 5 6/20-6/24/2022
27-Jun	↑	↑	↑	June 30, 2022 Step 2 CK
8-Jul	↓	↓	↓	
11-Jul	↑	↑	↑	
22-Jul	↓	↓	↓	
25-Jul	↑	↑	↑	
5-Aug	↓	↓	↓	
8-Aug	↑	↑	↑	
19-Aug	↓	↓	↓	
22-Aug	↑	↑	↑	
2-Sep	↓	↓	↓	
5-Sep	↑	↑	↑	
16-Sep	↓	↓	↓	

WINTER QUARTER 2023				
SOM Start: 01/03/23; SOM End: 03/24/23				
UW Start: 01/03/23; UW End: 03/17/23				
DATE	2	4	6	12 WEEKS
26-Dec				UW Winter Break Clerkships not offered 12/19/2022-01/01/2023
2-Jan	↑	↑	↑	Start Jan 3
13-Jan	↓	↓	↓	
16-Jan	↑	↑	↑	
27-Jan	↓	↓	↓	
30-Jan	↑	↑	↑	
10-Feb	↓	↓	↓	
13-Feb	↑	↑	↑	
24-Feb	↓	↓	↓	
27-Feb	↑	↑	↑	
10-Mar	↓	↓	↓	
13-Mar	↑	↑	↑	
24-Mar	↓	↓	↓	

AUTUMN QUARTER 2022				
SOM Start: 09/26/22; SOM End: 12/16/22				
UW Start: 09/28/22; UW End: 12/16/22				
DATE	2	4	6	12 WEEKS
19-Sep				E19: Autumn Break 9/10-9/23/2022 E20: Themes in Medicine Week 8 9/19-9/23/2022
26-Sep	↑	↑	↑	
7-Oct	↓	↓	↓	
10-Oct	↑	↑	↑	
21-Oct	↓	↓	↓	
24-Oct	↑	↑	↑	
4-Nov	↓	↓	↓	
7-Nov	↑	↑	↑	
18-Nov	↓	↓	↓	
21-Nov	↑	↑	↑	
2-Dec	↓	↓	↓	
5-Dec	↑	↑	↑	
16-Dec	↓	↓	↓	
19-Dec				UW Winter Break Clerkships not offered 12/19/2022-01/01/2023

SPRING QUARTER 2023				
SOM Start: 03/27/23; SOM End: 06/16/23				
UW Start: 03/27/23; UW End: 06/09/23				
DATE	2	4	6	12 WEEKS
27-Mar	↑	↑	↑	
7-Apr	↓	↓	↓	
10-Apr	↑	↑	↑	
21-Apr	↓	↓	↓	
24-Apr	↑	↑	↑	
5-May	↓	↓	↓	Patient Care OSCE, E20 Mid May - End June, 2023
8-May	↑	↑	↑	
19-May	↓	↓	↓	Transition to Residency, E19 (TBD)
22-May	↑	↑	↑	Physician's Oath & Hooding Ceremony (TBD)
2-Jun	↓	↓	↓	
5-Jun	↑	↑	↑	Official UW Graduation - June 10, 2023
16-Jun	↓	↓	↓	

# AWAY ROTATION Process Summary



# Applying through VSLO

- ❖ Invitation sent out from Registration
  - ❖ Email invitation expires after 28 days
  - ❖ Email [somreg@uw.edu](mailto:somreg@uw.edu) if invitation expires
- ❖ Learn how to use VSLO: [VSLO Tutorials](#)
- ❖ Review Away Clerkship Options
  - Anticipated release date of the 2022-2023 AY [VSLO catalogue](#): Winter/Spring 2022
  - Non-VSLO hosts may post opportunities earlier

## Visiting Student Learning Opportunities

SHARE: [f](#) [t](#) [in](#) [✉](#)

The AAMC Visiting Student Learning Opportunities™ (VSLO®) program enables medical and public health students to pursue short-term learning opportunities in locations away from their Home institutions. Program participants include medical and public health students and institutions in the U.S. and around the globe.

### Learning Opportunities For Medical Students

The VSLO program helps medical and public health students connect with institutions offering short-term elective opportunities that can enhance their medical education. These elective opportunities include observerships, summer research programs, clinical opportunities, away rotations, away electives, clinical rotations and visiting opportunities.

Offered by participating Host institutions in the U.S. and around the world, elective opportunities are

[Sign In To VSLO](#)

**For VSLO® Help or Inquiries**

[Contact VSLO](#)

🕒 Mon. - Fri. 8 a.m. - 6 p.m. ET

📞 202-478-9878

# Applying through VSLO | Home

## Institution Requirements

- ❖ Verifying Students
  - ❖ Good academic standing
  - ❖ OSHA safety measures, BLS Training, Mask Fit Testing, Medical Liability and malpractice insurance, HIPAA training
  - ❖ Expected graduation date
  - ❖ Immunizations
  - ❖ USMLE Step 1
  - ❖ Required core clerkships
- ❖ Releasing Applications





# Applying through VSLO | Home

## Institution Requirements

- ❖ Letters of Good Standing
  - UWSOM Malpractice Insurance Attached
- ❖ Letters of Recommendation
  - Release required
- ❖ Affiliation Agreements
  - Contact: Scott Bailey ([sgbailey@uw.edu](mailto:sgbailey@uw.edu))
- ❖ Transcripts
  - Only one upload except for special circumstances
  - Check your unofficial transcript on before ordering transcripts [UW Registrar](#)
  - Confirmation Required
  - Longitudinal Programs



# Applying through VSLO | Student Requirements



- ❖ Application (complete profile)
- ❖ Professional Photo
- ❖ CV
- ❖ Personal Statement/Letter of Intent
- ❖ Immunization Forms
  - Health Science Immunization Program
- ❖ Compliance Requirements
  - UWSOM Compliance
  - Background check, drug screen, OSHA/Universal Precautions, HIPAA
- ❖ USMLE Exams
  - Step 1 Score Report/Transcript
  - Scheduling CK & CS



## My Applications

0

Applications in Progress

VIEW ALL

4

Applications Under Review.

VIEW ALL

0

Pending Offers

VIEW ALL

1

Awaiting Further Action

VIEW ALL

## Summary

## Personal Information

AAMC ID	21198454
Photo	Upload Photo
Contact Details	Completed
Biographic Information	Completed
Academic Information	Completed
Clerkships	Completed

EDIT PERSONAL INFORMATION

## Home Institution Contact

US Based Rotation

International Rotation

## Contact Name

Jane Smith

## Email Address

aaaujaxd@amask.org

## Address

123 main St  
City TX, 12345  
USA.

## Phone Numbers

Office: +1 1234567890

EMAIL CONTACT

## Quick Links

## VSLO Support

Email VSLO Support  
(202) 478-9878  
Monday - Friday,  
8am - 6pm ETVSLO Training  
ResourcesAccess Training  
Modules

VIEW HOST INSTITUTIONS

## Find Electives

### Filters

Institution

Specialty

Country

City

Language of Instruction

Duration of Elective

Elective Type

Instruction Type

Estimated Monthly Costs (in USD)

Does not include Tuition or Processing Fees



**i** Your home institution has designated you as a DO Clinical student and you are viewing electives available for this student type. A host institution may offer additional electives for other types of students, which will not be listed here.

Sort by: Name

Items per page: 10

1 - 10 of 98



**1 - AUTONOMA - VSAS - ELECTIVE 1, Emergency Medicine** 4 Weeks

Universidad Autónoma de, chicago, FR MEX

<b>Institution Type:</b>	Medical School	<b>Instruction Type:</b>	In Person
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[LEARN MORE](#)

[SAVE](#)



**PID2021 - Pediatric Infections Diseases Research 2021, Pediatrics** 4 Weeks

UX Research Host Inst, Austin, NY USA

<b>Institution Type:</b>	Medical School	<b>Instruction Type:</b>	In Person
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<b>First Offering:</b>	3/1/2023	<b>Last Offering:</b>	5/1/2023
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For students interested in infectious diseases at the pediatric level

## My Documents

UPLOAD DOCUMENT



Documents uploaded here can be used to fulfill host requirements when submitting applications.

Enter document name

SHOW / HIDE

REMOVE SELECTED

<input type="checkbox"/>	Name ↑	Document Type ↑	Date Uploaded ↑	Uploaded By ↑	Actions
<input type="checkbox"/>	Transcript 3.pdf	Transcript (Document)	05/05/2021 02:48 PM	Home Institution	<p>DOWNLOAD</p> <p>REMOVE</p>
<input type="checkbox"/>	Hospital Picture.jpg	Other (Image)	03/30/2021 01:51 PM	Student	<p>DOWNLOAD</p> <p>REMOVE</p>
<input type="checkbox"/>	ID Badge Request Form.pdf	Other (Document)	04/27/2021 01:18 PM	Student	<p>DOWNLOAD</p> <p>REMOVE</p>
<input type="checkbox"/>	ID Badge Request Form.pdf	Other (Document)	03/10/2021 11:52 AM	Student	<p>DOWNLOAD</p> <p>REMOVE</p>
<input type="checkbox"/>	ID Badge Request Form.pdf	Other (Document)	04/27/2021 11:00 AM	Home Institution	<p>DOWNLOAD</p>

## Pay and Submit

- ✓ Personal Information
- ✓ Academic Information
- ✓ Add Electives
- ✓ Requirements
- ✓ Preferences
- ✓ Application Summary
- 🔗 **Pay and Submit**

Pay for and submit your elective applications.

### Electives

MEERM 504 - 1. SP Emergency Medicine - Sujay Host Both (Billings Cli)

\$15.00

Dates: 01/01/2025 - 01/31/2025

SAVE FOR LATER

Application(s) Total: \$15.00

(Tax, where applicable, will be calculated at checkout)

- By submitting this application, you certify that the information submitted in connection with this application is complete and accurate to the best of your knowledge and not misleading or false; you consent to the use, transfer, and storage of your personal information as described in the [Applicant Agreement](#); and you reaffirm your agreement with the Applicant Agreement. A student may not apply for an elective if the student will have graduated from their home institution degree program before the elective end date.

BACK

PAY & SUBMIT

### Saved for Later

PEM350 - Pediatric Emergency Medicine - Any Host Hospital

Dates: 11/29/2021 - 12/10/2021

ADD TO CART

# Waiting for Responses

- ❖ Response time depends on hosts
  - May be notified months or weeks in advance
- ❖ The Six-Week Deadline
  - Late Drop Permission isn't guaranteed
  - Contact the [Clinical Departments](#)
  - Extenuating circumstances: Dr. Maya Sardesai
- ❖ Prepare in advance
  - Review your schedule
  - Before the six-week deadline, contact the Clinical Department
  - Drop conflicting clerkship if necessary
  - Away Rotations cannot fulfill the following requirements: APC-S, APC, NEURL/NEUR-S, & MED EM



Explore & Focus Phase

MED EM

NEURL/  
NEUR S

APC-S (Sub-I)

APC

Electives

UWSOM  
Electives

Away Electives

Within WWAMI  
(699)

Outside of  
WWAMI (697)

AAMC VSLO

Private App  
Services

Away Rotations cannot fulfill the following requirements:  
APC-S, APC, NEURL/NEUR-S, & MED EM



# Track Your Applications

Awaiting My Action

**Under Review**

My Application History

Filter List... X

Showing 1 - 5 of 5 records

Sort By: Application Status

## Emergency Medicine

Any Host Hospital

05/31/2021 - 06/11/2021

Submitted on: 04/27/2021

Home Review <sup>1</sup>



Complete

05/05/2021

Host Review <sup>1</sup>



In Progress

Student Decision



HIDE REQUIREMENTS

WITHDRAW

Requirement Name	Responsibility	Attachments	Status	Submitted Date	Last Updated Date	Updated By	Actions
Board Scores	Student	<a href="#">Resume.pdf</a>	<span>✔ Complete</span>	04/27/2021 01:40 PM			OPEN UPDATE
COVID Question- Inst Pre	Student		<span>✔ Complete</span>	04/27/2021 01:40 PM			OPEN
CV/Resume	Student	<a href="#">Resume Updated.pdf</a>	<span>✔ Complete</span>	04/27/2021 01:40 PM			OPEN UPDATE
Letter of Recommendation	Home Institution	<a href="#">LoR for Adams - Dr Smith.pdf</a>	<span>✔ Complete</span>	05/05/2021 02:57 PM			OPEN
Transcript	Home Institution	<a href="#">Transcript 3.pdf</a>	<span>✔ Complete</span>	05/05/2021 02:57 PM			OPEN

# Accepting and Declining Offers

- ❖ Accept the offer via VSLO or private app service
- ❖ Fulfill any additional post decision requirements for conditional offers and submit for a final host institutional review.

Track Your Applications

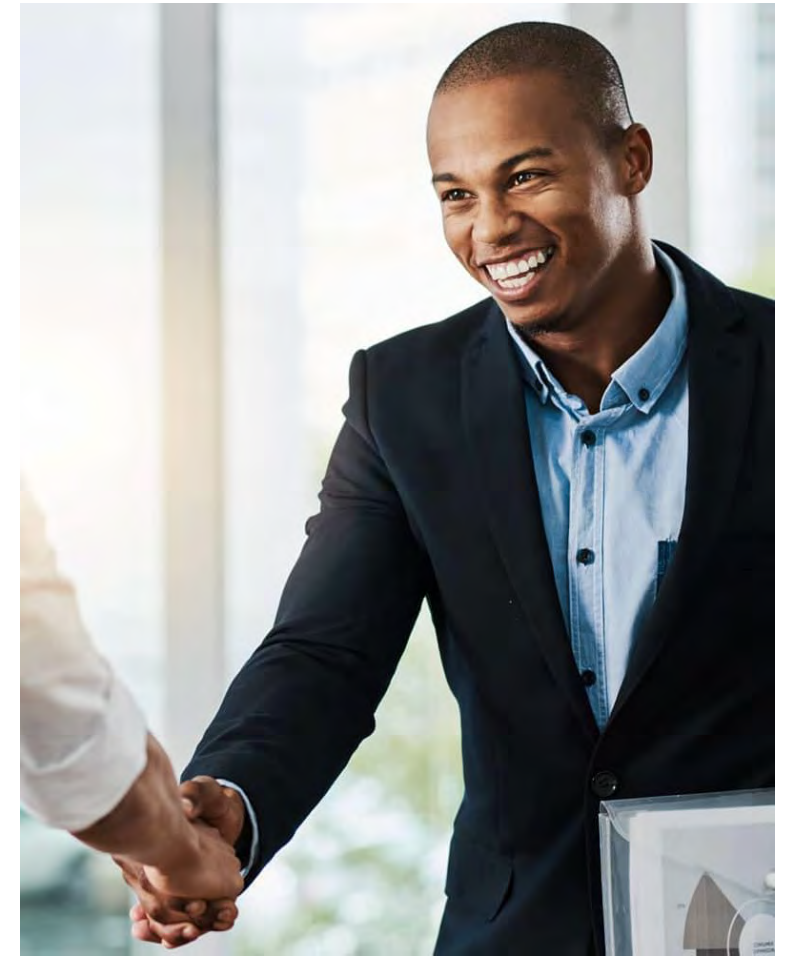
Awaiting My Action Under Review My Application History

Filter List

Showing 1 - 2 of 2 records Sort By: Start Date

<b>Emergency Medicine</b> Any Host Hospital 12/05/2021 - 12/30/2021 Submitted on: 04/27/2021	Home Review Complete 06/01/2021	Host Review Decision Conditional Offer Made 11/16/2021	Student Decision Awaiting your decision Expiration: 11/23/2021	SHOW REQUIREMENTS ACCEPT OFFER DECLINE OFFER
<b>Brain Injury Elective</b> Alex Home/Host School 06/07/2021 - 06/25/2021 Submitted on: 04/28/2021	Home Review Complete 04/28/2021	Host Review Requirements Resubmission Requested	Student Decision	SHOW REQUIREMENTS WITHDRAW

Showing 1 - 2 of 2 records Items per page: 10 Page 1 of 1



# Withdrawing from Away Rotations

- ❖ Pending Apps (Not Released)
  - Monitor & Manage
  - Hosts won't be Notified
- ❖ Already Accepted Offers
  - Consult Career Advisors
  - Contact Host Program
- ❖ Rearrange Schedule
  - Clinical Schedule Change Form
  - Six-week Deadline

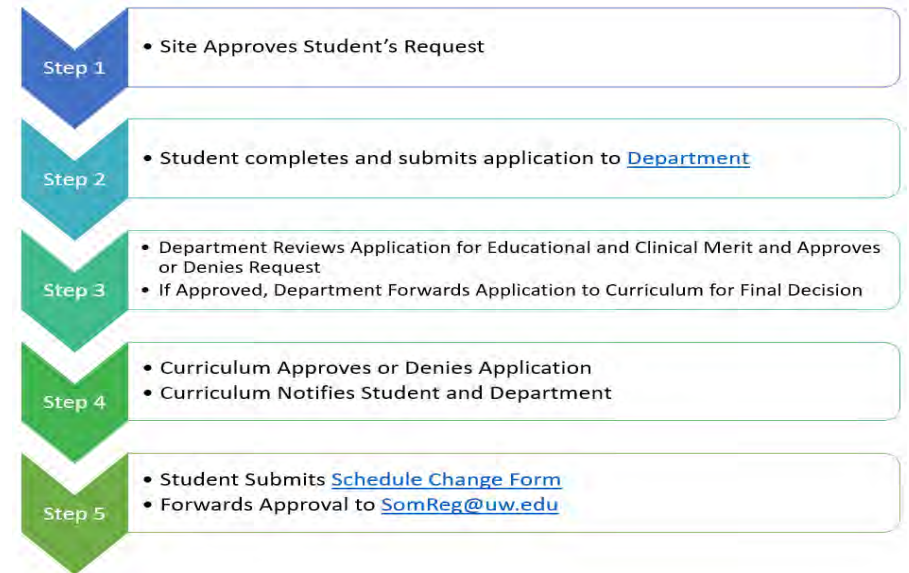
The screenshot displays the 'Track Your Applications' interface. It features a navigation bar with 'Awaiting My Action' (active), 'Under Review', and 'My Application History'. A search bar and a 'Sort By: Start Date' dropdown are also visible. Two application records are shown:

Application Name	Host	Submitted On	Home Review	Host Review Decision	Student Decision	Actions
Emergency Medicine	Any Host Hospital	12/06/2021 - 12/30/2021 Submitted on: 04/27/2021	Complete (06/01/2021)	Conditional Offer Made (11/16/2021)	Awaiting your decision (Expiration: 11/23/2021)	SHOW REQUIREMENTS ACCEPT OFFER DECLINE OFFER
Brain Injury Elective	Alex Home/Host School	06/07/2021 - 06/25/2021 Submitted on: 04/28/2021	Complete (04/28/2021)	Requirement(s) Resubmission Requested		SHOW REQUIREMENTS WITHDRAW

At the bottom, it shows 'Showing 1 - 2 of 2 records' and 'Items per page: 10 Page 1 of 1'.

# Receiving UW Credit – 697 (non WWAMI rotations)

- ❖ After being accepted through VSLO or other application process, students can go through the process of receiving UW clinical elective credit
- ❖ Students should work with UW SOM departmental admins corresponding with the elective and submit a Special Assignment Elective application form to department.
- ❖ The department will send the completed application to clinical curriculum
- ❖ Curriculum will send you an approval email to student and department admin with the details of the elective and next steps.



# Receiving UW Credit – 699 (within WWAMI)

- ❖ Process and application is the same as 697s
- ❖ Instead of being approved through VSLO – Students work with outside hospitals & clinics to set up one-off electives within the WWAMI region
- ❖ Electives at non-LCME accredited institutions or non-ACGME accredited Residency programs are permissible within the WWAMI region and require additional application information. Instructions are listed on at the top of the application and on our website.
- ❖ Clerkship must follow clerkship dates on UW SOM Clinical Calendar

Please make sure you read the instructions on the application and review our website: <https://education.uwmedicine.org/curriculum/by-phase/clinical/explore-and-focus/special-assignment-electives/>

# Schedule Change Requests

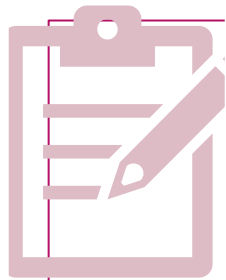
Follows similar process as making any other schedule change

- ▶ Forward approval of Special Assignment elective to [somreg@uw.edu](mailto:somreg@uw.edu) (similar with permissions)
- ▶ Submit a Schedule Change Request: [Clinical Schedule Change Request Form](#)
- ▶ Registration will complete schedule change in eValue and confirm with student is complete – comprised of adding approved away rotation and make any other necessary changes
- ▶ Be aware of 6 week add/drop deadline!

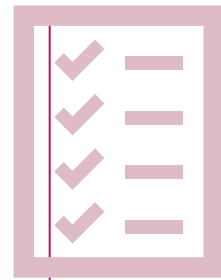
**and your off to your away rotation...**



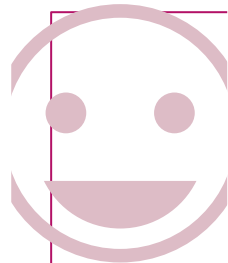
# Getting Credit



Home Department will provide an evaluation form



Host institution will complete evaluation form – sent back to home department.



UW Clinical Department record final grade with Registration office.



# Preparing Now

- ❖ Look into different programs – what is on VSLO and what isn't? Keep track of fees and application due dates!
- ❖ Draft your personal statement & CV now!
- ❖ Take a professional photo
- ❖ Review your unofficial transcript on UW Registrar
- ❖ Start asking for Letters of Recommendation – you are nearing your Patient Care phase or your early E&F rotations
- ❖ Compliance items such as BLS certifications are up to date (somcompl@uw.edu)
- ❖ Review your immunization information - The most common VSLO immunization form can be signed by the Health Science Immunization Program nurses



# Away Rotation Resources for URiM Students

1. URiM Opportunities for Visiting Students
  1. Maintained and regularly updated by AAMC, this list provides information about opportunities from institutions actively seeking URiM students
2. Funded Away Rotations for Minority Medical Students (FARMS) Database
  1. Directory of programs offering stipends to students underrepresented in medicine participating in visiting electives

# Advice from Career Advisors

- ❖ Review the Career Advising [Career Advising Away rotation webpage](#) and [Specialty Guides](#)
- ❖ Apply to approx. 7-10 programs depending on specialty.
- ❖ Ask your Specialty Career Advisor to review your program list to ensure a balance of top tier & medium competitive programs.
- ❖ Apply to multiple timeframes within one program and across enough programs. Be flexible.
- ❖ Prioritize rotations early in the cycle, if possible, so you have a Letter of Recommendation submitted with your application.
- ❖ Personalize your Letter of Intent/ Personal Statement
- ❖ Decline offers 6-8 weeks from start of rotation.
- ❖ Reach out to your Specialty Career Advisor or a career advisor with questions.

# No Offers?

- ❖ Reach out to your Specialty Career Advisor
- ❖ Meet with a Career Advisor
  - Consider applying for more rotations
  - Reassess host selection and application components
  - Discuss overall career goals
- ❖ Rearrange Schedule
  - Add home rotations for LOR's, experience, and grad requirements.
- ❖ Counseling & Wellness



# Away Q&A Questions

- ▶ How many away rotations can we take? What will count for graduation?
- ▶ How far in advance do we need to submit application with materials?
- ▶ What if a host institution doesn't have an elective in your specialty?
- ▶ If I don't have any connections over in the east coast, should I do a rotation on the east coast?
- ▶ Do you recommend that we reach out to programs for more information if we may want to complete an away rotation with them? (Some websites have a "contact us here for more info" link, worth it/helpful at all?)

# Q & A: Additional Questions?



- Scheduling & Application Logistics: [somreg@uw.edu](mailto:somreg@uw.edu)
- Special Assignment Electives: [medevalu@uw.edu](mailto:medevalu@uw.edu)
- Advising:
  - General Career Advisors: Sarah Thomson, Tonja Brown & Linh Ngo ([medadv@uw.edu](mailto:medadv@uw.edu))
  - [Specialty Career Advisors](#)