

University of Washington School of Medicine Graduate Medical Education Policy Effective: 10/13/11; Revised: 12/30/14 Page 1 of 1

Emergency/Safe Ride Home Program

If a situation arises where a resident or fellow ("trainee") is unable to safely get home at the end of or during his/her shift due to extreme fatigue, illness or the late hour, the trainee may use the Office of Graduate Medical Education (GME) Emergency/Safe Ride Home Program. This program would provide transportation to the trainee's place of residence via taxi from an approved training site. Trainees who feel that they are unable to get home safely by walking, public transportation, or driving are encouraged to take advantage of this program. The GME Office will reimburse you for 100% of the meter fare for your taxi ride (does not include tip).

Examples of Emergencies:

- You have worked extended hours (over 16 hours) and are feeling sleep-deprived.
- You feel fatigued or ill and are concerned about falling asleep while driving, regardless of the length of shift you've worked.
- You walk or use public transportation, and worked longer than expected and beyond when public transportation is available.

Examples of Situations Not Considered Emergencies:

- Travel from work to a scheduled appointment or other destination that is not your home.
- Use of the program on a routine basis for commuting home when you have to work late.
- Travel from a training or non-training site location to your home because of a personal emergency situation at home.
- Commuting from a distant training rotation site to your home.

How to use the Emergency Ride Home Program

- 1. Call any taxi company (town car and limousine services are not eligible).
- 2. Request a taxi receipt that indicates the pick-up, drop-off point and the fare paid, not including tip.
- 3. Submit the receipt, along with reason for the taxi ride, date and time, and pick-up/drop-off locations, to the GME Office, Box 358047.
- 4. Include your name, phone number, and the address to which you would like the reimbursement sent. If you are signed up for direct deposit through UW, include your UW NetID and your reimbursement can be done via direct deposit to your account. Receipts must be submitted within thirty days of date of service.